****

**MOTION FORM**

**Date**

**Individual/Group Making Motion**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**What Part of Policy Will Be Affected? Page #:**\_\_\_\_\_ **Article #:** \_\_\_\_\_\_\_\_ **Section #:**\_\_\_\_\_\_\_

**What Is A Motion?**

*A motion is the statement of an idea made by a member or group describing a specific practice*

*that the member/group wants the Area to put into place.*

**STATE MOTION:**

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**What Is Intent?**

*The intent of a motion describes why or how the motion will improve policy, simplify a process, or provide something needed by a committee to fulfill their service commitment.*

**DESCRIBE INTENT:**

**SECRETARY USE ONLY:**

|  |  |  |  |
| --- | --- | --- | --- |
| DISPOSITION OF MOTION | YES | NO | ABSTAIN |
| ( ) CARRIED |  |  |  |
| ( ) FAILED |  |  |  |
| ( ) TABLED |  |  |  |
| ( ) TIE: INDICATE THE CHAIR’S DECISION |  |  |  |
| ( ) RESUBMIT TO GROUPS |  |  |  |
| ( ) SUBMIT TO SUBCOMMITTEE |  |  |  |
| ( ) OTHER |  |  |  |