

Small Wonder Area of Narcotics Anonymous (SWANA)

Area Service Minutes

April 2017

OPENING

The Chair called meeting to order at 4:32 pm. A moment of silence was followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read. Roll call was taken at 4:41pm by the Secretary (see attached Roll Call sheet). Quorum was not met. Minutes were corrected than accepted as corrected. { open forum correction} not in policy that neither u&a or convention can sell or fundraise at each others events. Another correction made was in reference to phone line being vacant but for the month of March Dave was present and presented a report to area which was included in minutes.

OLD BUSINESS

Motions: That all future area minutes be e-mailed to g-mail accounts of Home groups , set up by secretary , each home group will have its own g-mail account with their groups name in order to further safely carry the message.

Intent : to simplify our current system , will eliminate anyone from not receiving minutes , further help our area and minimizing issues for future secretary/co secretary as well as GSR's . Removes the need for each new GSR to be added and old GSR removed from ASC mailing list.

This motion is from previous month and could not be voted on due to Quorum not being met so it has rolled over to this month, pro's and con's are attached.

****** Please come out and Support**

NOMINATIONS:. See all attached qualifications

Everette B - Policy

Erin B.- Literature Chair

Bob C.- Treasurer

Jen F.- Public relations Qualifications – 2 years clean, has a sponsor , works 12,12,and 12.previous expin area is Gsr , current Co-Chair, H&I , Convention 2x, Hotel and hospitality convention.

Q&A for Jen was does she have a working knowledge of the traditions and how they relate to public relations, and their important roles in effective professional communication with the public. Jen stated that she is able to communicate in a professional manner as she is a RN and has understanding of the traditions and the roll they play in the position .

All other qualifications are attached.

Positions still available for nominations- H&I , RCM RCM2, Outreach, Secretary, Co-Secretary, Chair, Unity and Activities, Phone line

SUBCOMMITTEE REPORTS

The Chairman called for and received reports from the subcommittees, with a Q&A session following each report. **Please see following pages for these reports** and any relevant issues discussed.

HOME GROUP REPORTS

THESE GROUPS ARE IN DESPERATE NEED OF SUPPORT AS WELL AS TRUSTED SERVANTS! PLEASE COME OUT AND SUPPORT THOSE IN NEED

- **Primary purpose** meeting 7pm Thursday night in Claymont needs support!!
- **Christmas group** is in need of support from SWANA area!!
- **First State Survivors** is need of trusted servants and support
- **Journey Begins** needs member to come out and attend and serve!!

All other Home Group reports received are on file with the Secretary

Second roll call was taken by the Secretary @ 5:30 pm (see attached Roll Call sheet). Quorum still not met.

NEW BUSINESS

Please see all attached motions along with pro's and con's

Motions 1) Mike D- To change the date of area in April and June from the 3rd Sunday of the month to the 4th Sunday of the month.

Intent: To increase participation in area in the months where holidays may fall on the 3rd Sunday .

2) Rodney P- To implement a budget of 100.00 to have refreshments at area service committee meeting.

Intent: to promote attraction of ascsm and prevent hunger and dehydration.

3) Roxanne b- to add co-treasurer for convention body to requirements to policy

- a) 5 years clean time requirement
- b) sign financial accountability statement
- c) serve as treasurer in treasurer absence
- d) assist treasurer with bookkeeping
- e) work with treasurer at events and convention with the committees that handle money
- f) must have a job or other source of income (disability, retirement) and a bank account.
- g) working knowledge of 12 steps , 12 traditions, 12 concepts, and have a NA sponsor

Intent: To have requirements in the policy.

Open Forum:

Roxane B. brought up the fact that a convention body committee member-carol made a power point video promoting the benefits of being in service and trying to get others excited about being in service.It was discussed in putting the video on our area

web-site and if or how that may be violating our traditions because it is not NA approved video. It was suggested to consult with World services, the home groups would need to approve the video and how would the home groups be able to view the video broadly.

The meeting was closed with a moment of silence, followed by the Serenity Prayer. Meeting concluded at 6:32 p.m.

IN LOVING SERVICE, (302-312-9993)
CHRISTY F , AREA SECRETARY

	PRESENT	ABSENT	PRESENT	ABSENT
Chair –	X		X	
Co-Chair –	X		X	
Secretary -		x		x
Co-Secretary - Vacant				
Treasurer -		X	X	
Co-Treasurer -	X		X	
Policy – (Vacant)	V		V	
RCM - (Vacant)				
RCM 2 -	X		X	
H&I -	X		X	
Literature -	X		X	
Public Relations - (Vacant)				
Phoneline – Vacant				
Outreach –	X		X	
Meeting List/Website -		x	x	
Unity & Activities -		x	X	
Convention - Co-Chair	X		X	

HOME GROUP ATTENDANCE

Home Group	1 ST ROLL CALL		2 ND ROLL CALL	
	Present	Absent	Present	Absent
1. Almost Heaven		3x		2x
2. Attitudes In Action	X		X	
3. Basic Text	X		X	
4. Be At Your Best		X	X	
5. Bowties & Barrettes		X	X	
6. By NA Means Necessary		X	X	
7. Christmas Group		X	X	
8. Clean But Not Strait	X		X	
9. Clean Dreams		X		X
10. Delaware Step		2x	X	
11. Detail To Recovery	X		X	
12. Down Home	X		X	
13. Each One Teach One		X		X(3rd)
14. First State Survivors	X		X	
15. Get It Off Your Chest		X(5 th)	X	
16. G.I.R.L.S. Group		X		X
17. Good Orderly Direction	X		X	
18. Hope for Healing	X		X	
19. The H.O.W. Group	X		X	
20. The Journey Begins	X		X	
21. Journey Continues	X		X	
22. Just For Today	X		X	
23. Keep It Green		X		X
24. Keep It Simple		X(7 th)		X
25. Last Chance For Recovery	X		X	
26. Living The Steps	X		X	
27. Meditations & Stepwork	X			X

28.Miracles Happen		X	X	
29. Never Give Up	X		X	
30.New Way Of Life	X		X	
31.Primary Purpose		X		X
32.Recovery In the A.M.		X		X
33.Recovery On the Westside	X		X	
34.Saturday Night Live	X		X	
35.Saturday Night Serenity		X	X	
36.Show Me How To Live		X		X
37.Simplicity Group		X	X	
38.Spiritual Connections		X	X	
39.Star Group		X		X
40.Step By Step	X		X	
41.Steps To Recovery		X (6th)		X
42.This Is H.O.W.		X(6th)		X(5th)
43.Three Minutes For Meditation	X		X	
44.Sunday Night Recovery	X		X	
45.Time to Live Again	X		X	
46.Together We Can	X		X	
47.Turn It Over	X		X	
48.We Want To Live		X	X	
49. Weekend Survivors		X		X

Groups marked 2nd ABS have been absent 2 ASC meeting in a row and will be contacted by outreach subcommittee.

SUBCOMMITTEE REPORTS: BRIEF Q&A DISCUSSIONS , PLEASE SEE ATTACHED FOR FULL REPORT.

Convention Committee Executive Body (SWACNA XI), Convention Chair- Carmen B., Convention Co-Chair - Roxanne B., Treasurer- Lee S. Secretary- Vacant

Meets @2nd Saturday of every month at the Daughtry house 10AM, 13th and Rodney streets wilm de.

H & I Subcommittee

Frank B. Chair 302-252-7576

*Meets the 1st Tuesday of month @ 6:30pm, St. Barnabas Episcopal Church, 2800
Duncan Rd., Wilm 19808*

AND the 1st Saturday at 12:15pm at Elsmere Presbyterian Church

Literature Subcommittee

Erin B.,-Chair Michael D.,-Co-Chair

Meeting List/Website Subcommittee

_Charmaine – Chair

Outreach Subcommittee

Chuck H.- Chair (302)897-6592

Meets

Last Monday of the month at 8:30 @ Mt. Salem Church

Policy Subcommittee-Vacant

Meets 2nd Wednesday of the month @6:30 at TBD

Phone Line Subcommittee

*Meets 3rd Sunday of month @ 11:30am at the Rockford Center, 100 Rockford Dr.,
Newark 19713*

Unity & Activities Subcommittee-Vacant

**Meeting time will return to 1st Monday of the month at 6pm BUT we will meet at
the Kirkwood Hwy Library.**

Public Relations- Vacant

Meets every 3rd Sunday at 2:30pm at TBD

RCM- Vacant

RCM2:

Paul B. (302)319-7075

Secretary's Report

Starting Balance: \$ 22.06
Budget: 125.00
Total: 147.12
Spent: 140.78
Ending Balance: 6.34

**In Loving Service,
Christy F. Area Secretary**

SWANA HOME GROUP REPORT TO AREA

Use monthly to report your income/expenses and information about your group to the Area.

Home group name: _____ Date: _____

GSR: _____ Phn #: _____

Secretary: _____ Meeting Day: _____

Treasurer: _____ Meeting Time: _____

Group Financial Report

Beginning Balance: <i>should be zero</i>	\$
Income:	
7 th Tradition Collection	\$
Literature Sales	\$
Other Income	\$
Total Income:	\$
Total Operating Balance: (add beginning balance and total income)	\$
Expenses:	
ASC Donation	\$
Literature Order	\$
Rent	\$
Supplies (please list)	\$
Other expenses	\$
Total Expenses:	\$
Ending Balance: <i>should be zero</i> (subtract total expenses from total operating balance)	\$

We invite you to share how your Home Group is doing: _____

Use only if you are reporting a change to an existing group or are starting a new group.

Home group name: _____ **Date:** _____

Name of individual completing this form: _____

Please tell us what information you're adding or updating and complete the appropriate section below.

_____ *Add new Home Group - Complete sections A, B & C*

____ Update meeting name, time, date, location or format - Complete section B only

____ Add or update contact information - Complete section C only

Section A: ADD NEW HOME GROUP

When was the group formed? (month/year) _____

What is the 1st month your group is attending Area Service? (month/year) _____

Does your group have a: Secretary? Yes No Treasurer? Yes No GSR?
Yes No

Section B: ADD/UPDATE MEETING INFORMATION

What is home group's new name? _____

Which day(s) does the group meet? (circle all that apply) Mon Tues Wed Thurs Fri Sat
Sun

What time does the meeting start? _____ End? _____

At what location or facility does the group meet? _____

Street address, city, state & zip: _____

Additional directions for meeting location (e.g. parking, where to find meeting entrance, etc.)

What is the format of your home group's meeting(s)? (circle all that apply)

- Open Closed Basic Text Beginner Literature Speaker Steps Topic
- Discussion Traditions Format Varies Candlelight No Pets No Children
- Spanish Speaking Wheelchair Accessible

Section C: ADD/UPDATE CONTACT INFORMATION

GSR Name: _____

GSR email address: _____ GSR phone no: _____

How does your group prefer to have Area Service minutes sent? (circle one) Email
Mail

If email, please provide email address (if different from above): _____

If mail, please provide current mailing address (including zip): _____

Please return completed form to the Area Secretary or Co-Secretary. Thank you!