

**Small Wonder Area Of Narcotics Anonymous (SWANA)
Area Service Minutes
November 18, 2018**

OPENING

The Area Chairperson called the meeting to order at 4:30 p.m. A moment of silence was followed by the Serenity Prayer. The 12 Traditions and Concepts were read by the members. Roll call was taken at 4:50 p.m. by Area Secretary, there were 24 GSR attending out of 59 groups. We do not have a Quorum to vote for anything right now. It was suggested by a member that we wait until the second roll call is made so that we can vote on different things.

Chairperson inquired about the minutes. Questions and clarifications were made, a motion was made and second to accept minutes and was passed

SUB COMMITTEE REPORTS

Reports are being read now because we have NO Quorum.

At 5:30 p.m. roll call done-quorum was met

MOTIONS

To dispan the Free State Region from their responsibility because of the lack of participation
In favor 14 Opposed 2 Abstain 8

Motions for the NA tablecloth for 145.00
In favor 23 Opposed 2 Abstain 2
MOTION PASSED

Five bus ads for four months 245.00 total 1,025.00
In favor 7 Opposed 14 Abstain 5
MOTION FAILED

MOTIONS CONT.

Queen size bus wraps for 325.00 each total 1140.00

In favor 11 Opposed 12 Abstain 8

MOTION FAILED

A motion was made to amend the policy for removing meetings from our meeting list.
It was tabled for our next meeting.

A motion was made to extend the meeting 15 minutes 6:30 p.m. to 6:45 p.m. and 2nd

A motion was made and seconded to closed meeting at 6:35 p.m.

Close meeting with a moment of silence followed by the Serenity Prayer

ASC
Secretary

**SWANA Area Service Committee
Sub-Committee Report - Convention Treasurer
SWACNA XIV**

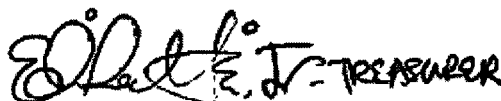
Date: November 18th, 2018

The convention committee held its second meeting on Saturday, November 10th, and I was not in attendance at that meeting, but I provided a report for the last ASC meeting through our convention chair, as well as delivery of our previous through September bank account statement copy for the Area Treasurer's records.

There has been no change in our operational balance, and the October 2018 bank statement has been provided to the SWANA ASC Treasurer, as per our policy, for transparency, proper record keeping, and for audit purposes.

NOVEMBER 2018 BALANCE SHEET for SWACNA XIV

CLOSING BANK BALANCE (11/10/2018) \$12,070.27



In Loving Service, Lee S. - Treasurer SWACNA XIV

SWACNA 14 Convention Body Report

11/18/2018

We met **Saturday November 10 2018 10a** at the Daughtry house. In attendance were: **Convention Chair, Secretary, Hotel and Hospitality Chair, Programing Chair and Co-Chair, Merchandising Chair** and newly nominated and voted in as **Registration Chair (Linda W.)**

We open a meeting with a moment of silence.

Previous minutes from October approved. There were no pressing issues to address regarding what we are doing as a committee. However, we did address the issues that derives from what is heard in our regular scheduled meetings from what is actually discussed at our convention body meeting. It was concluded that any member who wishes to know what takes place in our convention body meeting and how we make the decisions we do, please feel free to come out and sit in on our meeting.

Roll call was taken. As a call to action. Do we have anyone from the floor who wishes to take on vacant positions that I will mention? **Co-chair, Arts and Graphics, Convention Information, Fundraising and Entertainment, and Operations.**

Reports:

We are still waiting on contract from chase center.

Secretary: 10/13/2018 minutes were read: convention policy has been updated and distributed to executive body Names and email addresses were taken for the purpose of sending out minutes to committee members for any updates.

Treasure (no change since last report / there has been no financial exchange on committee)

Hotels and hospitality: Waiting on okay to meet with Westin once contract for Chase has been signed.

Merchandising: Motion: To liquidate old merchandise from previous convention pre-convention tee shirts at the cost of \$5 for short sleeves and long sleeves for \$10. **Intent:** to generate income to the new convention body and get the ball rolling on raising funds. (second and passed)

We are looking to start the purchase of shirts prior to our fundraising events for SWAVNA XVI: The vendors we are looking at has a turnaround time of about a week.

The convention body is looking at venues to host our fundraising efforts. Those we used in the past and new venue possibilities:

The body being cognizant of our budget is focused on what it will cost us to hold events at chosen facilities. Facilities that would meet our fundraising needs. Such as use of kitchen and large meeting space. Keep in mind that we are putting forth the effort to create something that will raise funds as

well as events in the spirit of SWACNA XVI convention. We are an all-inclusive convention committee. This is not something that has been edge in stone. We will be following up with more detail at later date. Looking at things in perspective are us being able to at least have 4 events per venue.

If your homegroup has a kitchen and large meeting space and are open to us having an event in its facility reach out to the convention body committee. We are looking to start our fundraising efforts as soon as possible. We are hoping to be utilizing our website to post events as a means to get the word out. We will be creating flyers as soon as we can. With the holidays quickly approaching we are looking at early December as a kickoff point. Programming has expressed interest to unite with Registration once a month to attend outside area events as a speaker seeking opportunity. (no extra funding required)

Programming has been able to secure the date of December 8th 2018 as our pre-registration event kick-off from 1pm-7pm at 1212 Corp 2700 Washington St. The Get It Off Your Chest Group will be having its schedule hour from 6pm-7pm.

Registration: Motion: to set price for pre-registration at \$10. Also, requesting receipt book

Intent: to promote the convention (second and passed)

In Service

Convention Chair

Treasurer's Report: October 2018

Submitted November 18, 2018

Last month, all of the officers and subcommittee chairs in attendance signed Financial Accountability statements that were then notarized – thank you Roxane Blake for your notary services. Anyone who wasn't here last month should see me today about getting an accountability statement signed. These will stay on file with me.

I'm introducing a new form today, a Funds Submission form. This form should be used if you are a subcommittee chair or treasurer and are returning unused event funds or event proceeds to the Treasurer at ASC. This form will better enable me to track incoming funds during Area Service when a lot of money is being given to me.

Additionally, as many of you have already seen, I'm asking that each GSR please bring your group donations in an envelope with your home group's name and the donation amount written on the envelope. This will allow you to leave the money with me and take a seat so you don't have to spend so much time waiting in lines while Area Service takes place. If there's any discrepancy between the amount you have written on your envelope and the amount I count, I'll call your home group's name to the front. Your cooperation is greatly appreciated.

Finally, since Quicken is now updated with the Area's financial information for 2016-the present, if there are any reports you'd like generated, please let me know and I'll do my best to accommodate the request. For example, I brought with me two reports on the 2018 income and expenses for two subcommittees, H&I and U&A.

The financial report is attached.

In loving service,

Lisa B



SWANA OPERATING BUDGET - OCT 2018

EXPENSES

Date	Check #	Recipient	Reason	Amount
10/21/18	CASH	St. Barnabus	Cleaning Fee	\$25.00
10/21/18	818	Roxane Blake	Notary Svcs \$20 & Reimb PO Box key	\$29.00
10/21/18	819	U&A Chair	New Year's Eve Venue Deposit	\$50.00
10/21/18	821	U&A Chair	Remaining Nov Budget - Gratutude Break	\$250.00
10/21/18	822	Phoneline Chair	Reimburse travel & tolls to Region	\$89.00
10/21/18	824	FSRNA	Phoneline - 1 Year (\$17 x 12 mos)	\$204.00
10/21/18	825	Academy Printing	Meeting Lists	\$97.40
10/21/18	826	SWANA Literature	H&I Literature	\$165.55
10/21/18	827	ASC Secretary	Secretary Budget	\$120.00
10/21/18	828	St. Barnabus	Area Donation	\$50.00
10/21/18	829	RCM	Reimburse travel & tolls to Region	\$42.25
10/21/18	830	FSRNA	10% Regional Donation	\$111.00
10/21/18	832	Barbara Jean Grosso	Reimburse copying costs for U&A	\$35.36
			Expenses Subtotal:	\$1,268.56

INCOME

Date	Currency	Received From	Reason	Amount
10/21/18	CASH	SWANA	Group Donations	\$1,114.44
10/21/18	CASH	U&A Chair	Return unused budget from Fall Fun event	\$4.54
10/21/18	CASH	U&A Chair	Return unused budget from End of Summer BBQ	\$60.19
			Income Subtotal:	\$1,179.17

SWANA CHECKING ACCOUNT BALANCE - EFFECTIVE 10/31/18

Beginning Balance:	\$6,836.75
Plus Income:	\$1,179.17
Subtotal:	<u>\$8,015.92</u>
Minus Expenses:	\$1,268.56
ENDING BALANCE:	<u>\$6,747.36</u>

*The following checks were voided due to errors: 820, 823, 831

POLICY COMMITTEE

ASC Report

November, 2018.

Good afternoon family. Last month we had a vote on a motion. The motion was; to have the 24 hour marathon for Christmas and New Year's.

The intent is to clarify policy of Christmas and New Year's events to be 24 hours.

This motion passed, so I now have the updated pages that were affected by this change that will go into your policy binder. I ask that only GSR's, Alternate GSR's, Subcommittee Chairs and ASC Officers take one of each page. Hopefully, this is how we will keep our binders updated from now on; it should be a very simple and smooth transition. The only problem that I've encountered is putting the updates on our webpage. Anyone who prints it out will have to have a printer that's capable of doing two sided pages, and you would have to punch the holes yourselves. Your best bet is to come here and pick up the updates, which is what you're supposed to do if you are a GSR or Alternate. I will make sure that everyone who needs one gets one. I have requested a reimbursement of \$28.99 for the copy services from staples. I am now set up at home to do the updates; printing and hole punch myself from now on, which will incur less cost to the area.

Love & Respect

Everett B.

LITERATURE REPORT
November 18 ,2018

Bank

Opening Balance			2559.65	
Deposit	22-Oct		1407.85	3967.50
	Cash	1243.30		
	H&I Reimbursment	164.55		
FSRNA	25-Oct		-1411.45	2556.05

Literature Inventory

November 18,2018		5326.84
Total		7882.89

We have completed the new literature form,which will take effect in January. The soft cover Miracles Happen will be included on this form. Basic Texts will now be \$12,since the cost from region had gone up. A few ips were changed from 45 cents to 40 cents. We got a request to buy 25 copies of Just for Today, so we will be seling them this week if there are enough left in inventory after Area.

Literature Sunday October 21st

1	Attitudes In Action	92.00
2	Attitudes In Action (2)	67.00
3	Basic Text Group	4.00
4	Bowties And Barrettes	199.25
5	Christmas Group	15.05
6	Clean But Not Straight	17.30
7	Clean Dreams	27.00
8	Down Home Group	15.90
9	Each One Teach One	17.70
10	First State Survivors	41.45
11	Girls Group	67.35
12	GOD	3.50
13	Hope For Healing	50.80
14	Hump Day Hope	15.00
15	In The Solution	7.00
16	Keep It Green	50.30
17	Living The Steps	81.60
18	Men Living Clean	70.00
19	Monday Night Recovery	18.50
20	Never Give Up	25.00
21	New Way Of Life	49.00
22	Recovery In The AM	50.00
23	Saturday Night Live	4.00
24	Show Me How To Live	38.50
25	Simplicity Group	22.00
26	Star	35.90
27	Step By Step	38.00
28	Sunday Night Recovery	21.50
29	The Journey Continues	15.00
30	This Is How	34.80
31	Three Minutes To Meditation	27.50
32	Time To Live Again	11.00
33	Weekend Survivors	6.40
34	Individual	4.00

1243.30

159.00

	24-Jun-2018	15-Jul-2018	19-Aug-2018	16-Sep-2018	21-Oct-2018
1 Addicted To Hope				26.00	
2 Almost Heaven	55.50		37.25		
3 Attitudes In Action		27.00	107.20		159.00
4 Basic Text	25.40		11.50	19.70	4.00
5 Be At Your Best	33.90		25.45		
6 Bowties And Barrettes	39.80	44.00	77.50		199.25
7 By NA Means Necessary				48.30	
8 Christmas Group	21.60		24.30	9.10	15.05
9 Clean But Not Straight	126.00		23.50	67.65	17.30
10 Clean Dreams	22.00		38.20		27.00
11 Delaware Step Group	17.00			70.50	
12 Details To Recovery			95.60	2.80	
13 Down Home Group			65.00		15.90
14 Each One Teach One	59.10	48.00	14.20		17.70
15 First State Survivors	4.00	5.20	7.50	16.10	41.45
16 Get it Off Your Chest		67.50		54.50	
17 GIRLS	71.40	45.55	32.00	48.00	67.35
18 God Group	34.40			17.50	3.50
19 Hope For Healing	33.30	34.50	48.00	98.40	50.80
20 How Group	81.60	36.40	14.70	10.50	
21 Hump Day Hope	37.00	24.00	34.50	21.20	15.00
22 In The Solution	72.20	29.70	25.70		7.00
23 Journey Continues			19.50		15.00
24 Just For Today					
25 Keep It Green	125.10		108.05	52.50	50.30
26 Last Chance For Recovery		21.80	20.05		
27 Living The Steps	33.70	25.10	52.40	22.65	81.60
28 Meditation & Stepwork	62.85		42.50		
29 Men Living Clean	124.25				70.00
30 Miracles Happen		31.00		99.90	
31 Monday Night Recovery	8.40	8.40	11.00		18.50
32 Never Give Up	16.20	12.20		24.20	25.00
33 New Way Of Life	77.50		97.90	75.00	49.00
34 Recovery In The AM	147.00	19.00		139.50	50.00
35 Recovery On The Westside		14.20	18.00	25.30	
36 Saturday Night Live			52.50	21.10	4.00
37 Show Me How to Live	57.00	32.00	55.50	39.50	38.50
38 Simplicity Group	14.00		17.00		22.00
39 Spiritual Connection		8.00	50.00		
40 Star	36.90	76.00			35.90
41 Step By Step	32.25			32.10	38.00
42 Steps To Recovery				12.00	
43 Sunday Night Recovery	9.30	4.00	19.50	7.00	21.50
44 This is How		81.50			34.80
45 Three Minutes of Meditation		4.00		38.40	27.50
46 Time To Live Again	57.80	8.00	6.80	35.00	11.00
47 Together We Can			25.00		
48 Turn It Over					
49 Weekend Survivors		7.00	104.90	23.00	6.40
50 We Want To Live	32.15				
Individual		4.20	4.00	12.00	4.00
	1568.60	718.25	1386.70	1169.40	1243.30

SWANA (SMALL WONDER AREA OF NARCOTICS ANONYMOUS)

RCM (REGIONAL COMMITTEE MEMBER) REPORT

11/10/2018

OFF MONTH

The continued focus is our regions main event coming up January 26th and 27th, 2019.

The Autonomy Zonal event the Freestate is hosting is starting to come together. The theme of our zonal forum is "RELATIONSHIPS WITHIN OUR FELLOWSHIP". The venue will be at the Ferndale United Methodist Church for both Saturday and Sunday. The address is 117 Ferndale Rd, Glen Burnie, MD, 21060.

A representative from every region will put on workshops. On Saturday will be workshops all from 11am -8 pm and entertainment at 8:30. The entertainment is a ticketed affair because the venue only holds 200 people, so the tickets were split up accordingly: 15 tickets for every area (150) and 10 tickets for each region attending (50). Flyers for the event is in the rear of ASM (Area Service Meeting). On Sunday will be the bi-annual AZF (Autonomy Zonal Forum) meeting from 9 am – 2 pm. There are hotels all around the area for overnight stay (see bottom of flyer for hotels).

Autonomy zonal should be able to gain some knowledge through the workshops on how to choose a facilitator and a secretary. All zones except for Rocky mountain, Western States, and Autonomy Zones are the only zones who have no leadership representatives.

There were items on the agenda that were discussed on this off month;

- Motion 5 concerning the future of FSRCNA. Vote need to be brought back to region from all home groups.
- The adhoc committee on our financial budget so the rcm's can vote to release the monies donated to the world.
- Policy updates

Freestate is still in need of a policy facilitator (5 yr clean and 1 yr regional experience).

The World Body continue to ask all members to go on line to fill out the survey. These surveys can and will help the addict who still suffers (www.na.org/survey).

Upcoming Events:

Nov 19th at 7 pm. 443-517-9338, call this number for the link if you are interested in being a part of this experience on zoom meeting on zonal webinar.

Dec 8th at 2 pm. WB (World Board) zoom meeting. (same day as regional).

The chair and vice-chair of the region would like to come and fellowship with us at our area service. The region is willing to strengthen our relationship that was frayed for several years due to lack of attending members rcm (regional service meeting).

In Loving Service

Les M

SWANA HOME GROUP REPORT TO AREA

Use monthly to report your income/expenses and information about your group to the Area.

Home group name: Each One Teach One Date: 11-15-18

GSR: Gene G. Phn #: 302-837-7317

Secretary: Toni M. Meeting Day: Thurs

Treasurer: Justin C. Meeting Time: 6:00pm

Group Financial Report

Beginning Balance: <i>should be zero</i>	-\$0.00
Income:	
7 th Tradition Collection	\$58.30
Literature Sales	\$
Other Income	\$
Total Income:	\$58.30
Total Operating Balance: (add beginning balance and total income)	\$
Expenses:	
ASC Donation	\$58.30
Literature Order	\$-
Rent	\$-
Supplies (please list)	\$-
Other expenses	\$-
Total Expenses:	\$58.30
Ending Balance: <i>should be zero</i> (subtract total expenses from total operating balance)	\$0.00

We invite you to share how your Home Group is doing: Great!

SWANA HOME GROUP REPORT TO AREA

Use monthly to report your income/expenses and information about your group to the Area.

Home group name: Never Give Up Date: 11/18/2018
 Secretary: Rebecca S. Phn #: 302 273 9694
 Treasurer: Frank B Phn #: 302 252 7576
 GSR: Alyson F Phn #: 302 439 8699

Group Financial Report

Beginning Balance: <i>should be zero</i>	\$ 0
Income:	
7 th Tradition Collection	\$ 47. ⁰⁰
Literature Sales	\$ - 0 -
Other Income	\$ - 0 -
Total Income:	\$ 47. ⁰⁰
Total Operating Balance: (add beginning balance and total income)	\$
Expenses:	
ASC Donation	\$
Literature Order	\$ 17.10
Rent	\$ 30.00
Supplies (please list)	\$
Other expenses	\$ -
Total Expenses:	\$ 47.10
Ending Balance: <i>should be zero</i> (subtract total expenses from total operating balance)	\$ 0

We invite you to share how your Home Group is doing: _____

We need help attendance is very low