



SMALL WONDER AREA OF NARCOTICS ANONYMOUS (SWANA)
AREA SERVICE MINUTES
November 2021

OPENING

The Secretary, Rebecca S., called meeting to order at 4:30pm. There was a moment of silence followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read. Roll call was taken at 4:36pm by Rebecca S. (see attached Roll Call sheet).

OLD BUSINESS

Elections:

Sakinah H. was voted in as Phone line Chair.

Vacant Positions:

- Area Co-Chair
- Area Co-Treasurer
- RCM1
- Alternate RCM
- Unity & Activities Chair (Lenore H. is still serving but has been in the position beyond her term due to the lack of people willing to serve.)

Motions Voted Upon:

To have JAC and ASC at one of the following churches on Wednesday from 6-9 pm - 1. Christ the Cornerstone 2. Red Lion UMC Church. (Please see attached motion form). Passed, will be meeting at Christ the Cornerstone Church in Elsmere on the 3rd Wednesday of the month. JAC will meet from 6pm-7pm and ASC will meet 7pm-9pm. Meeting will also be held hybrid on zoom. The meeting ID and password will stay the same.

HOME GROUP REPORTS

Living the Steps will be changing their meeting length on January 1st, 2022 from 1 hour to 1 hour 15 minutes. They are currently looking for a facility to take their meeting back to in person.

Miracles Happen has been averaging about 10 people per meeting with an average of \$10 in donations each week; they are hoping to boost their meeting attendance.

Down Home Group needs support.

SUBCOMMITTEE REPORTS

The Secretary called for and received reports from the subcommittees, with a Q&A session following each report. Please see following pages for these reports.

Convention Committee

Meets 2nd Sat of month at 10am on Zoom. Meeting ID: 847 8641 9368 Password: SWACNA

No report included.

Convention subcommittees are still in need of help.

H & I Subcommittee

Albert B. (302) 766-0120

Please see attached report.

H&I need support in order to fill all of their commitments adequately and before taking on commitments that it previously had as they reopen.

Literature Subcommittee

Michael D. (302) 893-9159/ Juan R. (incoming Chair)

Please see attached report.

Literature is working on auditing what they have and making the transition between chairs.

Meeting List/Website Subcommittee

Kitti S., Chair (302) 333-3509

Rebecca S., Co-Chair (302) 373-9694

Please see attached report.

Contact chair or co-chair for information on meeting.

Outreach Subcommittee

Duffy (302) 593-7868

Meets 4th Monday of the month at 6:00pm at Christ the Cornerstone Church in Elsmere.

Please see attached report.

Unity & Activities Subcommittee

Lenore H., Chair (302) 723-5398

Blake D., Co-Chair (302) 893-0890

Meets the 3rd Monday of the month at 7:30pm at One in Christ Community Church in Hockessin.

Please see attached report.

The subcommittee is in great need of support.

Phone Line Subcommittee

Sakinah H., Chair (267) 593-8222

SWANAphoneline@gmail.com

Outgoing Chair- Wayne W., Incoming Chair- Sakinah H.

Please see attached report.

Policy Subcommittee

John R. (646) 623-7064

Please see attached report.

Meeting will be held weekly on Friday starting December 3rd. The meeting will be on Zoom. Zoom ID: 893 1467 1956 Password: POLICY (in all capital letters)

Contact chair for further information.

Public Relations Subcommittee

Jennifer B. (302) 256-8279

Meets 1st Thursday of every month at The Journey Church (721 E. Chestnut Hill Road, Newark, De 19713, entrance to the meeting and parking are on the side) at 7:30pm.

Please see attached report.

Regional Committee Member (RCM)

Currently no RCM but previous RCM is available for question about the position. Contact Les M. (215) 783-6798

No report included.

Secretary

Rebecca S. (302) 373-9694

Please see attached report.

Treasurer

Michael D. (302) 893-9159

NEW BUSINESS

Nominations:

None

Motions

None

OPEN FORUM

Various issues were discussed at different points throughout the meeting.

The Ad Hoc Committee is going to continue its work by contacting Christ the Cornerstone Church in Elsmere regarding JAC and ASC meeting there on December 15th, 2021 in person from 6pm to 9pm.

They are also going to be working on what is needed in terms of equipment/ technology and set up for hybrid. Those in attendance at the ASC meeting were in favor of this.

The Journey Continues brought up the issue of an audit for the Area. In policy there is direction that an Ad Hoc committee made up of the Area officers and Policy chair should be established to carry out this task. The issue has been tabled until the next ASC meeting as the Chair was not present.

There was discussion of clarifying the policy as to when a new home group is able to vote in the ASC meeting.

Some of the issues that were discussed related directly to subcommittees and these are mentioned after the report for that subcommittee and denoted with a * (asterisk).

CLOSING

The meeting was closed with a moment of silence, followed by the Serenity Prayer. Meeting concluded at 6:21pm.

IN LOVING SERVICE,

Rebecca S., Area Secretary

(302-373-9694)

JAC ATTENDANCE				
	PRESENT	ABSENT	PRESENT	ABSENT
Chair		X		X
Co-Chair	N/A	N/A	N/A	N/A
Secretary	X		X	
Co-Secretary		X		X
Treasurer		X		X
Co-Treasurer	N/A	N/A	N/A	N/A
Policy	X		X	
RCM 1		X		X
RCM 2	N/A	N/A	N/A	N/A
H&I		X	X	
Literature	X		X	
Public Relations		X		X
Phoneline		X	X	
Outreach	X		X	
Meeting List/Website	X		X	
Unity & Activities		X	X	
Convention (Secretary)		X	X	

AREA SERVICE HOME GROUP ATTENDANCE					
Home Group	1 st Roll Call		2 nd Roll Call		Notes About Meeting
	Present/ Voting	Absent	Present/ Voting	Absent	
1. Addicted to Hope	X		X		
2. Attitudes In Action		X		X	Not Attending since June
3. Basic Text		X		X	Not Attending since August
4. Be At Your Best		X		X	Not Attending since June
5. By NA Means Necessary	X		X		
6. Clean But Not Straight	X			X	
7. Clean Dreams		X		X	
8. Doors Always Open to Recovery		X		X	Not Attending since June
9. Down Home Group	X		X		
10. Each One Teach One	X		X		
11. First State Survivors		X		X	
12. Get It Off Your Chest		X		X	Not Attending since June
13. Hope for Healing		X		X	2A-Oct, Nov
14. Hump Day Hope	X		X		
15. The Journey Continues	X		X		
16. Just For Today		X		X	Not Attending since June
17. Last Chance For Recovery		X		X	
18. Living The Steps	X		X		
19. Meditations & Steps	X		X		
20. Monday Night Recovery		X		X	
21. Miracles Happen	X		X		
22. A New Way of Life		X		X	
23. Recovery In the A.M.		X		X	Not Attending since June
24. Recovery on the Westside		X		X	
25. Saturday Night Live		X		X	Not Attending since June
26. Simplicity Group	X		X		
27. STAR Group		X		X	2A-Oct, Nov
28. Step By Step		X		X	Not attending since Sept.
29. Sunday Night Recovery/ Spiritual Connection	X		X		
30. This Is H.O.W.		X		X	
31. Three Minutes of Meditation		X		X	
32. Time to Live Again		X		X	
33. Together We Can		X		X	Not Attending since June
34. Turn It Over		X		X	Not Attending since June
35. We Want To Live	X		X		
36. Weekend Survivors	X		X		
37. Women's Meeting on Zoom	X		X		
38. Eye Opener	X		X		2 nd time Attending-Oct,Nov
39.					
40.					
Total Number of Meetings In Attendance	16				
					*Key 1A- First Absence, 2A- Second Absence, etc

SUBCOMMITTEE/ OFFICER REPORTS

Secretary Report November 2021

All of the meeting minutes have been posted on the website (June through October) under the appropriate tab. The minutes for October were also emailed to the Home Group email addresses that I currently have on file. If a Home Group did not receive the minutes via email, please send an email to SWANASecretary2122@gmail.com so that I can update the contact information for your home group. The emails have been sent back from Monday Night Recovery as the address that I have on file does not work. I am asking again for Home Groups to please make sure that they have a GROUP email account set up and that a message is sent to me so that I can update the information or put it on the list for distribution. It would also be sincerely appreciated if all Trusted Servants (such as subcommittee chairs, and executive officers) send an email with all of their correct contact information (email address, phone number, etc.) to SWANASecretary2122@gmail.com . Thank you so much for all of your help!

In Loving Service,

Rebecca S.
Area Secretary

There was further clarification given after the report about the Home Group email addresses and the necessity for these.

Meeting List Website Subcommittee Report November 2021

The subcommittee has continued its work in updating all of the platforms that are used to communicate meeting information to NA members. The Area Secretary has forwarded a list of meetings to Outreach that have not attended Area Service for multiple months, or have not given notice to the subcommittee about updating how they are meeting. Once we get information from Outreach we will update the various platforms accordingly. Literature and H&I requested that more meeting lists be printed, so this was done in October at Academy Printing at a cost of \$97.40 to the Area. November 2021 Lists have been sent to print due to multiple requests from Homegroups needing them, they will be ready to pick up this week.

We are kindly requesting that members check the website to make sure that their Home Group information is correct and up to date, if it is not, please use the Home Group Update Form on the website or email mallwonderarea@gmail.com to give the correct information and the listing will be updated. If Home Groups are in need of meeting lists there is also a printable version available on the website that can easily be printed at home and distributed. The printable version on the website has been updated as frequently as the actual website, so the information there is as current as possible and is usually updated weekly.

In Loving Service,

Kitti S.

After Kitti gave her report she mentioned that when ASC goes hybrid she may have to resign her position as her work schedule conflicts with when the meeting is held. This is not a definite yet as she may be able to join the portion of the meeting that will be held on Zoom.

Barbara Jean asked Kitti about the information on the World Services website as it has not been updated. Kitti said that the subcommittee has tried to get in touch with World about this issue and has gotten no response, but that they will try again.

**Policy Report
November 2021**



Subcommittee Report Form

Subcommittee Name: Policy

Chair: John R.

Phone#: 646-623-7064

Meeting Day: Friday Time: 8:00pm

Location: On Zoom starting on December 3rd. Meeting ID is: 893 1467 1956 Password is: POLICY (all caps)

Subcommittee Update/Problems: (Please be concise and legible)

There is a lot of work to be done. In order to move forward I will just dive in and *start working*. In order to keep it simple I will be narrating most of the report and break it down into sections. I am following the current posted policy updated **July 2018** changes. Three things that can be addressed now. **(1)** The policy needs to be formatted for the current changes and some previous changes. **(2)** The voting process. This is important because we have removed quorum. **(3)** We are using RCM 1 for **(Regional Committee Member)** and RCM 2 for **(Alternate Regional Committee Member)** The policy currently states that the wording should be RCM **(Regional Committee Member)** and Alt. RCM **(Alternate Regional Committee Member)** **(4)** Make announcement that anyone who wants to join the policy committee to contact me. And how we can meet on or join Zoom. Thinking about Sat or Sunday early morning or during week late evening (8 p.m.) Tuesday, Wednesday, Thursday, or Friday

John R

11/21/21

Signature

Date

^k After John gave his report questions were asked about the changes being made to policy and it was clarified that the only changes that will be made at this point are from motions that have already been made and passed at the Area Service meeting since the last time the policy was updated. Any other changes that need to be made will be notioned at ASC and voted upon by the Home Groups.

Policy will be meeting on Zoom weekly on Friday nights at 8pm. Meeting ID: 893 1467 1956 Password: POLICY (all uppercase).

Unity and Activities Subcommittee Report November 2021

Chair- Lenore H.
Co-Chair- Blake D.

Hello my name is Lenore and I am an addict,
Our last two events were so beautiful and a huge success! I was able to meet with our Treasure (Mike D.) and return the unused funds from both events. The Ramsey Farms event had an amount of unused funds of \$80.00 and the Spiritual Breakfast event had an amount of \$65.00 of unused funds that was returned to the area with the proper documentation. I would like to take this time to remind everyone that Unity and Activities is in need of trusted servants willing to be of service. We do have two 24-hour marathons coming up for Christmas and New Years a flyer for these events will be submitted to the area very soon as our subcommittee meets tomorrow evening (11/22) via zoom in order to discuss both of these upcoming marathons. If you would like to join us via zoom tomorrow night please contact me after area service in order to obtain the zoom link.
In Loving Service,
Lenore H.

After Lenore shared her report a question was asked about when U&A is meeting and where. The subcommittee is very in need of support. The recent meetings have been only the chair and co-chair and have been held via zoom for this reason. Lenore has been at the facility where the U&A meeting is held at the time the meeting is supposed to take place, as her home group meetings immediately after the subcommittee meeting would end. A question was asked as to whether the subcommittee was paying rent to the facility for the meeting. The subcommittee has not paid rent at the facility for the subcommittee meeting for a little over a year, as there has been no formal meeting. The home group that meets there has been paying rent. Lenore has been at the facility regardless because of her home group meeting there.

Phone Line Report

Greetings,

Regional Phoneline subcommittee meeting met on Zoom, Saturday October 9th @ 9am, opened with MOS followed by SP.

Below are the October Regional stats...

Our Phone Line Area is in need of trusted servants and 12 step volunteers.
Open Shifts (please fill and call the new Area Phoneline Chair)

Mon M 7:30-1pm (2)

Tues T 1PM-5PM(1)

Wed W 8PM-11PM(1)

October Stats:

Total Calls - 104

Missed Calls - 12

Rejected Calls - 49

A rejected call is when a volunteer answers the call and then doesn't press "1"...it also doesn't end the call, the YAP phone system rings the next Phoneline volunteer.

Regional Phoneline Chair pointed out that we could go to a Blast phoneline scheme. A Blast Phoneline Scheme is when a caller calls the Phoneline and everyone in that shift gets dialed at the same time. YAP will plot 5 NA meetings using the zip code entered on phone. Yap will still give caller option to speak with a dedicated volunteer.

We presently use a linear call scheme, where volunteers are in a list and the phoneline app calls the first... waits ... then calls the second volunteer ... and so on, and then goes to voicemail.

=====**We voted to go to the Blast Phoneline Scheme**=====

Intent will not have to rotate volunteers...missed call volume will drop.

Discussion on having a Phoneline workshop in December for introducing YAP and training for Phoneline volunteers, including proper greeting, using meeting finder, and most important of all...

MAKE THE CALLER FEEL WE LOVE HEARING FROM THEM!!!

Thanks SWANA.

Outgoing Phoneline Chair

Wayne W.

***Yap has been fully implemented and is operating.**

Convention Body Report

November 2021

No report.

*Roxane mentioned that the Speaker Jams for the convention have gone well and that it is likely no more will be held before the convention. The subcommittees on the convention are still seeking help/members, so please consider getting in service for the convention. Roxane can be contacted and then give information as to who further should be contacted depending on the subcommittee.

Regional Committee Member

November 2021

There is currently no RCM and as such there is no report.

Public Relations Subcommittee Report

November 2021

November Public Relations Report

Ben B. (302) 256-8279

Good afternoon family -

This month we were at Face the Facts/Code Purple. I am still looking for subcommittee members, as well as any suggestions or ideas from the groups. Our subcommittee meeting takes place the first Thursday of every month, 7:00 pm, at The Journey – Newark, 721 E. Chestnut Hill Road, Newark, DE 19713. We welcome anyone wanting to get more involved.

Public Relations used \$0, out of their budget this month.

In Loving Service,

Jennifer

No questions could be directed to the Public Relations Subcommittee, as there was no members or the chair in attendance at ASCM.

Treasurer Report

November 2021

No Treasurer Report at this time.

Outreach Subcommittee Report
November 2021



Subcommittee Report Form

Subcommittee Name: OUTREACH
Chair: DUFFY Phone#: 302-593-7868
Co-Chair: _____ Phone #: _____
Meeting Day: 4th Monday Time: 6 PM
Location: CHRIST The Cornerstone church 6 N. Clifton
Fismere, DE

Subcommittee Update/Problems: (Please be concise and legible)

WE HAD A MEETING LAST MONTH.
SINCE THAT MEETING WE HAVE ADDED 2 MORE
COMMITTEE MEMBERS BRINGING THE TOTAL TO 4.
WE HAVE ATTENDED SOME MEETINGS AS
WELL AS SPOKE TO MEMBERS OF OR GSR'S
OF OTHER MEETINGS. MOVING FORWARD
WE HOPE TO CONTACT ALL THE REMAINING
MEETINGS THIS MONTH.

THE FEW MEETINGS WE DID CONTACT ALL
SAID THEY WOULD BE ATTENDING AREA SERVICE
THIS MONTH.

AS A COMMITTEE WE ARE PLANNING A
HOME GROUP LEARNING DAY / GSR WORKSHOP (PROBABLY
IN JANUARY). WE WILL HAVE MORE INFO NEXT AREA

Yours
in
service →

John Duffy
Signature Duffy

11/21/21
Date

Literature Report November 2021

LITERATURE REPORT			
November 21, 2021			
Bank			
Opening Balance		18-Oct	2792.03
Deposit			830.80
	Cash	1-Nov	532.40
		19-Nov	298.40
	Academy Printing (Meeting Lists)	27-Oct	97.40
	FSRSO	8-Nov	1746.29
	Staples (Receipt Book)	25-Oct	10.99
I still have literature available at any time. Please contact me at 302 893-9159 if you are in need of literature until the next area. A new group (Eye Opener Group) was given a starter kit of \$82.00. We will be counting the inventory and switching over to Juan before the next Area .			1768.15
Literature Inventory			
11/21/21			
Total			
Recovery In The AM	46.00		5164.05
Sakinah	4.00		
Meditation and Steps	155.40		6932.20
Weekend Survivors	33.90		
Turn It Over	10.50		
Time To Live Again	19.10		
First State Survivors	29.50	298.40	Dep 11/19
By NA Means Necessary	158.00		
Three Minutes of Meditatio	23.60		
New Way of Life	27.00		
Recovery On The Westside	8.90		
Journey Continues	138.60		
First State Survivors	19.00		
Miracles Happen	44.00		
Eye Opener Group	113.30	532.40	Dep 11/1
		830.80	

H&I Subcommittee Report
November 2021



Subcommittee Report Form

Subcommittee Name: H&I
Chair: ALBERT B. Phone#: 302-766-0120
Co-Chair: JOE F Phone #: 302-690-7490
Meeting Day: NOV 1ST Time: 6:00pm
Location: MT SALEM CHURCH

Subcommittee Update/Problems: (Please be concise and legible)

WE MET ON NOV 1ST, THERE WAS
5 PEOPLE IN ATTENDANCE.
WE ARE NOW UP TO 3 COMMITMENTS
OPEN, DETOX, SAVANNAH ARMY, &
GUARDENZIA. ALL THOSE POSITIONS ARE FILLED.
WE HAVE 3 OTHER COMMITMENTS READY TO FILL
BUT ARE IN NEED OF PANEL LEADERS.
WOMEN & MEN ARE NEEDED! OUR NEXT
MEETING IS DEC 6TH. SO PLEASE PUT
THE WORD OUT!

IN LOVING SERVICE

H&I COMMITTEE

Signature

11-21-2021

Date

Results of Previous Motions



MOTION FORM

Date 10/17/21 _____

Individual/Group Making Motion: AdHoc Committee

What Part of Policy Will Be Affected? Page #: _____ **Article #:** _____ **Section #:** _____

What Is A Motion?

A motion is the statement of an idea made by a member or group describing a specific practice that the member/group wants the Area to put into place.

STATE MOTION: To have JAC and ASC at one of the following churches on the 3rd Wednesday of the month from 6-9 pm - 1. Christ the Cornerstone 2. Red Lion UMC Church

What Is Intent?

The intent of a motion describes why or how the motion will improve policy, simplify a process, or provide something needed by a committee to fulfill their service commitment.

DESCRIBE INTENT: To have a physical location for Area to Meet

**9 Elsmere
4 Red Lion
2 Abstentions**

SECRETARY USE ONLY:

DISPOSITION OF MOTION	YES	NO	ABSTAIN
(<input checked="" type="checkbox"/>) CARRIED	9 Elsmere 4 Red Lion		2
(<input type="checkbox"/>) FAILED			
(<input type="checkbox"/>) TABLED			
(<input type="checkbox"/>) TIE: INDICATE THE CHAIR'S DECISION			
(<input type="checkbox"/>) RESUBMIT TO GROUPS			
(<input type="checkbox"/>) SUBMIT TO SUBCOMMITTEE			
(<input type="checkbox"/>) OTHER			