



**SMALL WONDER AREA OF NARCOTICS ANONYMOUS (SWANA)
AREA SERVICE MINUTES
December 20, 2023**

OPENING

The Area Chair called the meeting to order at 7pm. There was a moment of silence followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read. Roll call was taken at 7:00 pm and 8pm by Jena C. (see attached Roll Call sheet).

Motion was made to accept minutes from November 2023 with needed corrections motion 2nd 29-0-0 motion passes

Corrections:

NO CORRECTIONS TO LAST MONTHS MINUTES

Old Business

- NONE

Home Group Reports

Time to Live Again – needs support meets at St. James Episcopal Church on Wednesday at 7pm at 2 S Augustine St Wilmington DE 19804

First State Survivors – needs support meets on Sundays at 7:30 at Holy Rosary Church 3200 Phil Pike, Claymont DE 19703

New Saturday meeting --- Small Wonder Step Study Meeting which meets on Saturdays at the 2700 Washington Street at 10am – no show will need to start over again need to make “3” area service meetings before being added to meeting list.

The Chair called for and received reports from the subcommittees, with a Q&A session following each report. See included subcommittee reports

Subcommittee	Chair info	Chair email address/meeting info	
Secretary	Jena C - 302-898- 7293	swanasecretary2324@gmail.com	
Treasurer	Roxane B - 302-438- 0518	fhroxane@gmail.com	
Co-Chair	John R - 646-623- 7064	Johngrob61@gmail.com	
RCM	Alexis W - 302-613- 8766	Swanarc55@gmail.com	
Alt RCM	Tyrone - 267-671- 4550	trnebane@gmail.com	
H & I	Earl T 302- 596-1256	Meets the 1 st Monday of the month at 6:00pm at Mt. Salem Church Etrincia82@icloud.com	
Meeting List/Website	Shayla B 302-553- 3990	Contact chair for information on meeting. smallwonderarea@gmail.com	
Outreach	Catharine M 302- 565-9424	Meets 4 th Monday of the month at 6:00pm at Christ the Cornerstone Church in Elsmere. catharinemurray@gmail.com	
Phone Line	Shanna F - 302-565- 8786	Meets 2nd Wednesday of the month at 6pm Zoom - Id – 820 7486 9163 PW -PHONE sfranklin745A@gmail.com	
Public Relations	Rhonda G.	RhondageeA@hotmail.com	
Unity & Activities	Ayesha E 302-559- 2780	Meets 1 st Monday of the month at 6pm at Christ the Cornerstone Church in Elsmere . Ayeshaedwards53@gmail.com	
Policy	Joey G - 267-444- 7047	Meets on the 1 st Wednesday of the month at 6pm at 6 N. Clifton Ave., 2 nd floor library Room, on	

		Zoom. ID: 850 2686 3616 Password: recovery koggomoo@gmail.com	
Convention	Cheryl E 484-321- 1557	Meets 2nd Saturday of the month at 1pm at Mt Salem United Methodist Church messyboy0113@gmail.com	
Literature	Juan R - 302-559- 5202	Cabledoc515@gmail.com	No Report Received

NEW BUSINESS

Motions from Policy Chair change from -- the member receiving the most for votes wins, and nominee(s) are asked to return to the room.

Change to: “The nominee receiving the most for votes wins, unless there are more against than for votes for that nominee. The nominee(s) is/are then asked to return, and they are informed of the outcome.?”

MOTION PASSES 13-3-12

Motion to give U&A an additional \$200 to carryout the task of Christmas and New Years Marathons

Intent: To be able to provide refreshments and pay rent complying with the 7th tradition to be full self-supporting

Motion 2nd – 20-0-0

Policy Chair stepped down.

OPEN POSITIONS

**Policy Chair
Co-Secretary**

OPEN FORUM

NONE

CLOSING

Treasurer reported that the amount of 7th tradition donations collected for the night were \$1,324.42 so a donation to region would be made in the amount of \$132.00.

Literature reported that the amount of Literature purchased for the night was \$2,986.28

The meeting was closed with a moment of silence, followed by the Serenity Prayer. Meeting closed at 8:35pm.

IN LOVING SERVICE,

Jena M.

Swanasecretary2324@gmail.com

302 898-7293

	PRESENT	ABSENT		
Chair	x			
Co-Chair	x			
Secretary	x			
Co-Secretary	Vacant			
Treasurer	x			
Co-Treasurer	x			
Policy	x			
RCM 1	x			
Alt RCM	x			
H&I	x			
Literature	x			
Public Relations	x			
Phoneline	x			
Outreach	x			
Meeting List/Website	x			
Unity & Activities	x			
Convention	x			

AREA SERVICE HOME GROUP ATTENDANCE					
Home Group	1 st Roll Call		2 nd Roll Call		Notes About Meeting
	Present/ Voting	Absent	Present/ Voting	Absent	
1. Attitudes In Action	x		x		
2. Basic Text	x		x		
3. Be At Your Best		x		x	3 rd no show
4. By NA Means Necessary	x		x		
5. Clean But Not Straight		x	x		
6. Clean Dreams	x		x		
7. Down Home Group	x		x		
8. Each One Teach One		x		x	
9. Embrace the Grace	x		x		
10. Eye Opener	x		x		
11. First State Survivors		x		x	
12. Get It Off Your Chest		x		x	
13. G.O.D. Group	x		x		
14. Hope for Healing	x		x		
15. Hump Day Hope		x		x	
16. In The Solution		x		x	3 rd no show
17. Journey Continues	x		x		
18. Just For Today	x		x		
19. Last Chance For Recovery	x		x		Non voting
20. Living The Steps	x		x		
21. Meditations & Steps		x		x	
22. Monday Night Recovery	x		x		
23. Miracles Happen	x		x		
24. New Way of Life	x		x		
25. Not Just an Hour	x		x		
26. Old School Recovery	x		x		
27. Recovery In the A.M.	x		x		
28. Recovery on the Westside	x		x		
29. Simplicity Group	x		x		
30. STAR Group	x		x		
31. Step By Step		x		x	
32. Steps to Recovery	x		x		
33. Sunday Night Recovery/ Spiritual Connection	x		x		
34. This Is H.O.W.		x		x	
35. Three Minutes of Meditation	x		x		
36. Time to Live Again	x		x		
37. Together We Can	x		x		

**SUBCOMMITTEE /
CHAIR
REPORTS**



Subcommittee Report Form

Subcommittee Name: Unity and Activities

Chair: Ayesha E. Phone#: 302-559-2780

Co-Chair: _____ Phone #: _____

Meeting Day: First Monday Time: 6 pm

Location: Cornerstone Church

Subcommittee Update/Problems: (Please be concise and legible)

Christmas Holiday Marathon on the 24th
and 25th From 8 to 8 New years eve and
new years day from 6 to 1 on 31st and
8 to 8 on the first of January
Holiday Marathon is from 12/12
and new years is at cornerston
am requesting 400 from Area, already
have \$400 from last request
paid 100 for 12/12 and new years
will be at corner stone church
Still need Chair people.

Ay _____

Signature

Date



REQUISITION FOR FUNDS FORM

(Note: All requests for funds should be approved by Area prior to submission.)

Date: 12/20/23 Subcommittee: Unity and activities
Subcommittee Chair: Ayesha E Chair Phone #: (302) 559-2780
Amount Requested? \$ 400
What are funds being requested for? Holiday Marathons

Was a motion passed by the Area approving your request for funds? YES NO

Who should check be made out to? _____

DO NOT WRITE BELOW THIS LINE - TREASURER ONLY

.....

Date of check request: 12/20/23 Check number: _____
Date issued (if different): 12/20/23 Amount: \$ ~~400~~ 600
Notes: 400 for New years from bu-

Treasurer's signature: _____

] - PLEASE STAPLE RECEIPTS HERE (if applicable)



Subcommittee Report Form

Subcommittee Name:

RCM

Chair: Alexis W

Phone#: 302 613-8766

Co-Chair: Tyron B.

Phone #: 302 365 1223

Meeting Day: Tuesday

Time: N/A

Location:

1212 Club

Subcommittee Update/Problems: (Please be concise and legible)

Had a good regional convention, webinar took place on zoom in Dec 18 2023, NAWA has world convention online, registration is \$175. no registration date yet. The ATZ Forum Meeting Jan 27-28 2024. 10:00 am. The region is donating \$500 ATZ and 2000 to Public expose community event, Feb 10 2024. The regional service center is hosting crab feast Oct 24.

A handwritten signature in black ink, appearing to be "Alexis W".

Account Summary FREESTATE REGIONAL CONVENTION

My Services



My Messages

Change My View

Add Shortcut

CHECKING, SAVINGS, AND CDS (As of 12/08/2023)

Non-Profit Checking (8864)
[View Statements and Notices](#)

Total Balance

\$58,254.74

[View All Dr. Earnings](#)

Available Balance

\$58,254.74

Total

\$58,254.74

\$58,254.74

LOANS AND LEASES - (As of 12/08/2023) [Apply for a Loan](#)

[Schedule a Transfer](#)

[Pay a Bill](#)

Thank you for banking with M&T.



FSRCNA BOD Treasurer's Report

December 8, 2023

Treasurer: Kris Walker

Phone: 410-596-0235

Email: krisw101312@gmail.com

M&T Bank Non-Profit Checking Account ending in 8864

- Balance as of 12/08/2023: **\$58,254.74**
- Credits
 - 17 deposits from Square totaling \$14,362.99.
 - \$11,738.00 cash brought in at convention
 - \$610.00 check from Regen (jewelry vendor)
- Debits
 - Check #2169 to Wayne Maddox for \$1,807.00 for badges, tickets, etc.
 - Check #2171 to Cash for \$2,000 to cover the change floats/banks for the registers at the convention
 - Check #2172 to Molly Majoros for \$78.52 for registration supplies reimbursement
 - Check #2170 to Time Printers for 265.00 for signage
 - Check #2174 to Gregory Thompkins for \$300.00 for jazz band.
 - Check #2175 to Raptor Productions for \$4,900.00 DJ and A/V
 - Check #2173 to Wayne Batholomee for \$121.00 for reimbursement of pizza at registration stuffing.
- Statement for 11/01/2023 – 11/30/2023 attached.
- Snapshot of account on 12/08/2023 attached.

Merrill Lynch Investment Account ending in 2292

- Balance as of 11/06/2023: **\$26,736.02**
 - Interest of \$60.51 dated 11/09/2023
- No new statement since last report.
- Snapshot of account on 12/08/2023 attached.

Other

- A check is being given to Bonnie tonight for reimbursement for Hospitality of \$83.32.
- The final financial report will be given next month once the final hotel bill is paid/reimbursed and Bonnie's check clears.
- The estimate now is that we would have \$30,474.13 in our checking account when everything is final. This would be a profit of approximately \$15,594.72.

If anyone has any questions about this report or anything else related to the treasury of FSRCNA, please feel free to call or email me any time.

In loving service,
Kris Walker

The same applies for the ticketed Special Events as well: the earlier you register, the better your seats will be. You will be able to add events and pre-registration merchandise after your pre-register, as long as the events are still available. For some events, you will be able to buy a table rather than just a seat, and your friends will be able to join you there.

Lodging

We have contracted with over 25 hotels for this event, and have negotiated some great rates for members. While we realize some people are accustomed to booking on their own, it really helps WCNA when you book rooms in our room block. A map of the convention site and hotels, and information about each hotel will be available on our website when registration is opened. Again, all links will be posted on www.wcna.org/wcna.

Travel

As the nation's capital, Washington DC is a big, crowded city. There are many ways to get there, but parking can be limited and expensive. Washington is served by three major airports: Reagan National (DCA), Dulles International Airport (IAD), and Baltimore/Washington International Thurgood Marshall Airport (BWI). All three have easy transportation options downtown. In addition, Amtrak trains link DC to most major cities and is particularly convenient up and down the eastern seaboard. DC has a Metro system of trains and buses that directly serve the Walter Washington Convention Center and make it easy to navigate within the city. If you are driving, you may want to consider parking near a suburban Metro station or at DCA airport.

About your WCNA registration

Registration for WCNA 38 begins at \$175 US. We know it's more than other conventions. WCNA costs a lot to produce—and more this year than ever before. We expect this to be the largest convention we've ever held, and the facilities required to hold us—the security required for a large event in a capital city—translations, ADA accommodations, equipment and labor—the technology to make the meetings visible and available in the convention center and around the world—the costs will exceed revenue from registration. We count on merchandise sales to make up the remainder, and meeting our hotel room blocks helps defray some facilities expenses. The WCNA workgroup and more than 1500 volunteers make this event possible. Each of us demonstrates the Power of Love in our actions and goodwill as we bring an event this big and complex into reality.

Being of Service

Interested in being considered as a WCNA workshop speaker or want to participate in the speaker evaluation process? That information is available on the website: www.wcna.org/wcna. We'll have more information in the spring about other ways you can help before and at the Convention.

Visas

Need help or information about a **visa** to enter the US? Please contact alaine@wcna.org for more information.

More to come!

Keep an eye on your inbox and our website for more information about the amazing array of entertainment and other details as the event gets closer! We plan to add a baseball game on Wednesday; other free and ticketed events including music, comedy and more to follow soon! We are so excited and can't wait to see you in DC!

Subcommittee Report Form

Subcommittee Name: Outreach

Chair: Catharine M Phone#: 302-565-9424

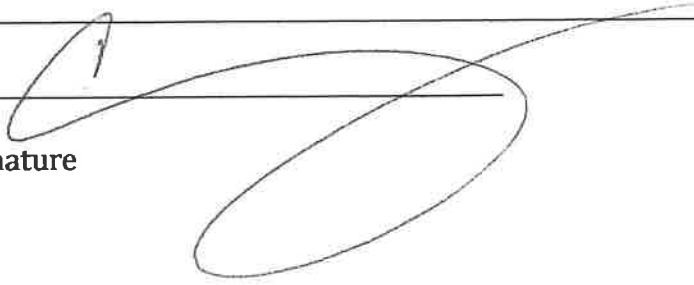
Co-Chair: Bill S Phone #: _____

Meeting Day: 4th Monday Time: 6 pm

Location: 6 N Clifton Ave Elsmere, DE

Subcommittee Update/Problems: (Please be concise and legible)

Outreach is doing well. We were able to visit with one of the groups who reached out to us for assistance. We are going to re-start the GSR workshop in January. Same time, same place. (During JAC in the room up the hall). We encourage everyone to attend!

 _____
Signature Date 12/20/23



Subcommittee Report Form

Subcommittee Name: Phoneline

Chair: Shanna F Phone #: 302-565-8786

Co-Chair: _____ Phone #: _____

Meeting Day: 2nd Wed of month Time: 6pm

Location: ZOOM ID 820 7483 9163 Code PHONE

Subcommittee Update/Problems: (Please be concise and legible)

Meeting held 12/13/23 @ 6pm. 3 people in attendance. Members who have commitments going well, no reported issues. Regional Chair for Phoneline is no longer serving in that position & co-chair cannot fill in for ex chair. Subcommittee members emailed Regional Chair listed on website. No return response from Region. This chair contacted our RCM for chair of region information/contact. Several interested members willing to take on commitments but we need trained from region first.

Shanna F

Signature

12/20/23

Date

Next monthly meeting
11/10/24
@ 6pm

In loving service!



Subcommittee Report Form

Subcommittee Name: H+I subcommittee

Chair: EARL T Phone#: 302-596-1256

Co-Chair: Kristy Phone #: 561-301-2239

Meeting Day: 7th Monday of Month Time: 6:00 pm

Location: mt Salem Church (Rockford Park)

Subcommittee Update/Problems: (Please be concise and legible)

Everything is going Great. we currently have 1 commitments. we have been in contact with Meadowood + Rockford. and been approved to start these new commitments. were just waiting on the date we can start. we have ~~been~~ had great attendance of New Members willing to serve. the prison commitment is going very well and all the guy look forward to us coming every week. ~~we are requesting 120 dollars for rent for the whole year and we will need a whole literature order this month.~~


Signature

12-20-23
Date

SWANA Treasurer
November 15 - December 19 2023

Date	Type	Num	Name	Memo	Amount
11/15/2023	Check	1099	Alexis W.	RCM	95.25
11/15/2023	Check	1100	Roxane B.	Supplies	23.27
11/15/2023	Check	1101	Christ the Cornerstone	ASC Rent	100.00
11/15/2023	Check	1102	Christ the Cornerstone	Outreach Rent	50.00
11/15/2023	Check	1103	Christ the Cornerstone	Policy Rent	25.00
11/15/2023	Check	1104	Christ the Cornerstone	U&A Rent	25.00
11/15/2023	Check	1105	Tyrone M	RCM 2	114.25
11/15/2023	Check	1106	Ayesha E.	Supplies	11.00
11/15/2023	Check	1107	Ayesha E.	Holiday Event	400.00
11/15/2023	Check	1108	Free State Region	Donation	110.00
11/15/2023	Check	1109	Alexis W.	RCM	25.00
11/15/2023	Check		Tranfer to Literature	Literature	206.50
11/15/2023	Check		Union Press	Meeting List	115.00
11/24/2023	Check		Zoom		25.58
12/04/2023	Check		Storage Rentals		151.00
12/13/2023	Check		Quickbooks		30.00
11/16/2023	Deposit		Deposit		1,104.87

Beginning Balance	\$	6,640.90
Expenses	\$	1,506.85
Deposit	\$	1,104.87
Ending Balance	\$	6,238.92

Deposit Summary

12/21/2023

Summary of Deposits to Checking on 12/21/2023

CHECK NO.	PMT METHOD	RECEIVED FROM	MEMO	AMOUNT
727489	Cash	Sunday Night Recovery/Spiritual Connections		60.11
727490	Cash	Just for Today		45.36
727491	Cash	Basic Text		40.00
727492	Cash	Steps to Recovery		49.21
727493	Cash	Living the Steps		259.33
727494	Cash	Recovery in the AM		91.06
727495	Cash	Clean Dreams		70.00
727496	Cash	Recovery on the West Side		30.54
727497	Cash	Together We Can		62.20
727498	Cash	Miracles Happen		73.76
727499	Cash	Monday Night Recovery		26.40
727500	Cash	Eye Opener		22.75
929201	Cash	Time to Live Again		32.78
929202	Cash	Down Home Group		35.00
929203	Cash	A New Way of Life		25.25
929204	Cash	Embrace the Grace		30.55
929205	Cash	By NA Means Necessary		96.25
929206	Cash	Hope for Healing		69.00
929207	Cash	Not Just an Hour		10.00
929208	Cash	Attitudes in Action		68.87
929209	Cash	Three Minutes of Meditation		44.00
929210	Cash	Get it off your chest		82.00
			DEPOSIT SUBTOTAL	1324.42
			LESS CASH BACK	
			DEPOSIT TOTAL	1324.42

PR chair has no new news to report, but explained that PR (Freestate) Region requested to have a PR meeting established at our Area convention. The response from our area convention committee was that there was no room in the established convention itenary to include the PR presentation.



Subcommittee Report Form, December 20, 2023

Subcommittee _____ **Policy** _____

Chair: **Joey G** Phone#: 267-444-7047

Co-Chair: _____ Vacant _____

Meeting Day: **1st Wed/month, at 6pm 6 N Clifton Ave, 2nd fl. Library**

& on ZOOM: 850 2686 3616 Password: **recovery** _____

__ Subcommittee met Dec 6, with 3 members present. Discussion centered around cost estimates for printing the Policy in the new format, that is, google docs. Estimates were presented from 2 businesses, Union Press & Staples. Costs would be significantly higher at Union Press, somewhere around \$800, compared with \$600, possibly less, at STAPLES, which offers discounts for large orders. To solve the issue of different fonts, inks and papers on some of the pages which were revised in 2022, printing annual copies for the home groups from the re-formatted document would be simplest. Once that is done, any pages which are subsequently revised can be printed individually, to replace existing page(s). This would seem to make the annual printing of the entire document unnecessary. __

Convention Body Report Cheryl E.

- Yes
- **Treasurer's Report (attached)** - Request to have all bids in by January 2024.
 - Questions/Discussion:
 - \$44.99 discrepancy - Co-Treasurer and F&E Co-Chair had the same count at the end of the last F&E event.
 - The Treasurer will ensure to be included in final counts moving forward.
 - Can we have a breakdown from the last event?
 - Yes, and outlined in Treasurer's report.
- **Subcommittee Reports:**
 - **A&G (attached):** flyers made for comedy speaker jam.
Discussion with regional about promoting other areas events.
 - Questions/Discussion:
 - Are bids being requested for the convention banner?
 - No, but A&G chair will begin getting bids.
 - Can we get the exact dimensions of the previous banners?
 - Dimensions for banners are 8 x 6ft.
 - Do we have an Information chair?
 - No. The previous chair discussed returning to position with the Treasurer but has not returned to date.
 - **Operations (attached):** Last F&E event went well.
 - Questions/Discussion:
 - Is the Chair working on bids for the serenity keeper shirts, and security vests?
 - The Chair will work on getting bids. Shirts and vests will be needed to distinguish security from serenity keepers.
 - How many are needed?
 - 12, possibly
 - **F&E Report (verbal):** Last F&E event went well.
The chair has questions about the numbers from the last event.
The Chair is waiting to hear back from the Church about storage.
Working with a committee volunteer, who purchased all the paper supplies (all paper products for the remaining F&E events) at approximately \$300 to be paid at \$100 for each of the remaining events and deducted from the existing F&E budget. The Chair will provide the receipts to the treasurer.
 - Question/Discussion:
 - Is there an itemized receipt for supplies purchased?
 - Yes
 - Can the budget be adjusted due to low turnout. Let's look at being more prudent with spending, since the current facility is much smaller, and attendance has decreased. We may want to re-evaluate the F&E budget to adjust for reduced size of facility and attendance.
 - Can we wait to see checks and balances before drawing conclusions about costs/budget?
 - Did we sell all the food in the last event?
 - No
 - **Registration (attached):** The committee has decided on registration packet vendor Union Press, which will also include packing. Total cost \$3650; \$1875

deposit up front.

Need additional information from Programming, F&E, and A&G.

The committee needs to be aware of discounted offers/payments from Programming.

- Questions/Discussion:
 - Are we giving newcomers a full free registration package, or basic registration only? Per the Treasurer, we currently have \$587 in newcomer donations.
 - The committee hasn't decided yet; however, the Chair believes it may be the basic registration package.
 - Do we have a breakdown of how much we are willing to put towards newcomer packages?
 - No
- **H&H (attached):** 31 rooms reserved through registration, 8 rooms on hold.
 - Questions/Discussion:
 - What/Who are all the rooms reserved for?
 - What is the total number of rooms available for the event?
A copy of the contract with the breakdown was sent to the H&H Chair for review. There are 110 rooms total:
 - 45 for Friday and Saturday
 - 10 staff rooms Thursday
 - 5 staff rooms on Friday and Saturday
 - Can we find out what happens if we don't reserve all our rooms?
 - Recommendation for the committee to monitor the room reservations in the event we pass our block amount.
 - 1 comp room for each 30 rooms reserved.
 - How many rooms did we reserve for speakers?
 - Saturday speaker gets 2 nights.
 - Friday has 2 speakers.
- **Programming (attached):** Committee has completed a walk through and developed floor plan for programming needs.
The committee needs the count for the mics, cash registers, taping, DJ, tables, etc.
 - Questions/Discussion:
 - Suggestion to have a written copy of all programming with locations and times in addition to a qr code. There is also the ability to have an electronic rolling program at the convention center.
- **Merchandise (attached):** The Chair is working to get proposals for merchandise to have available for the Convention body to review in January 2024. Merchandise has the inventory at his home but will need storage bins to use at the Convention Center.
 - Questions/Discussion:
 - Suggestions about areas in the convention center to use for storage and vendors.
 - Which spaces are allotted for use for storage and vendors? Previously, the Convention Center used space needed for our vendors.

- Can Operations include budget with Merchandise to obtain shirts/vests for committee?
 - Yes
- Who is responsible for Banner?
 - A&G committee
- Has the co-chair moved back to Chair position?
 - Yes. The previous chair can no longer attend. Co-chair serving as Chair. Committee Will vote in new business.

Old Business Carried over:

Merchandise: inventory was completed by the Committee Chair and on the back of document given last month to Treasurer (See below):

- | | |
|---|---|
| <ul style="list-style-type: none"> ○ Clean AF: <ul style="list-style-type: none"> ▪ Small - 1 ▪ Medium - 3 ▪ 3XL - 8 ▪ 4XL - 1 | <ul style="list-style-type: none"> ○ Don't Be Nervous: <ul style="list-style-type: none"> ▪ Small - 2 ▪ Medium - 4 + 1 damaged item ▪ Large - 3 ▪ XL - 4 ▪ 2XL - 5 ▪ 3XL - 7 |
|---|---|

New Business:

Merchandise Chair: Nate R.

Pros/Cons, Q&A waived as he previously served as Merchandise Chair, and currently serving as Co-Chair

Vote- unanimous for Merchandise Chair

Convention Co-Chair: Kecia M.

Nomination must go the SWANA ASC meeting for a vote per policy. Willing to serve and assist the Merchandise committee until vote at ASC.

Open Discussion:

- Are we going to charge vendors a flat rate, or percentage of earnings? Chair will report next month.
 - Need to know how many vendors?
 - Will evaluate how other areas handle vendors.
 - Need to know how much space is available for vendors.
- What signage will be needed for each committee?
 - H&H – directional
 - Programming – programming times/topic easel

Remaining Open Positions:

- Co-Chair (pending nomination at ASC and vote)
- Co-Secretary
- Information Chair and Co-Chair
- A&G Co-Chair?

Remaining Goals for Convention body:

1. Pay off convention center.

Meeting adjourned
Next 1/13/24

SWACNA XV Treasurer's Report

December 9, 2023

SWACNA XV's beginning balance on November 1st, 2023, was \$7,312.36. Our reconciled checking account balance as of November 30, 2023, was \$8,586.25.

Our last speaker jam brought in gross proceeds of \$2,077.33. Our expenses were \$1,037.19, giving us net proceeds of \$1,040.14. We had a discrepancy of \$44.99 between the cash count of F&E income and the amount deposited at the bank. The cash was counted twice by the F&E co-chair and the co-treasurer, and we are unaware of what may have caused that error.

Rooms have been reserved for all the convention speakers at a total cost of \$632.50. Detailed costs are outlined below:

Speaker	Which hotel nights	Cost
Fri opening speaker #1	Fri 3/8-3/9 – confirm #89777332	\$ 126.50
Fri opening speaker #2	Fri 3/8-3/9 – confirm #70144565	\$ 126.50
Sat main speaker	Fri & Sat 3/8-3/10 – confirm #70147278	\$ 253.00
Sun breakfast speaker	Sat 3/9-3/10 – conf #70149665	\$ 126.50
	Total:	\$ 632.50

I'd like to have all costs finalized by January's meeting. The expenses going into the convention that we still need estimates for are the following:

Subcommittee	Expense
Arts & Graphics	Additional flyers, additional brochures
Arts & Graphics	Convention Banner - design & printing
Arts & Graphics	Copies of meeting materials/readings for Speaker meetings
Arts & Graphics	Signage for meetings, hospitality suite, merchandise, etc.
Fundraising & Entertainment	DJ Contract for dances, karaoke, cleantime countdown, etc.
Fundraising & Entertainment	Comedian Contract
Fundraising & Entertainment	A/V services
Registration	Lanyard, registration bag & giveaway items
Merchandise	Convention Merchandise
Operations	Vests & shirts for Operations/Serenity Keepers
Hotel & Hospitalities	Centerpieces & decor for brunch & breakfast

I'd also like to suggest that if you plan to register for brunch, breakfast, the comedy show, etc., please do so as soon as possible so we have a better idea of our head count and costs.

In loving service,

Lisa B., Convention Treasurer

November 18, 2023 - Speaker Jam #16

INCOME		EXPENSES	
Income - F&E		Expenses - F&E	
\$1,376.50 CASH	Food & drinks	\$800.00	food & drinks
\$233.00 CARD	Food & drinks	\$800.00	Subtotal
\$94.00 CASH	7th Tradition		
\$38.83 CASH	Unused budget	\$175.00	Space rental
\$30.00 CASH	NC Donation	\$44.99	Cash count off
\$0.00 CASH	50/50 Raffle	\$219.99	Subtotal
\$0.00 CASH	Spkr Tape %		
\$1,772.33	F&E Subtotal		
Income - Registration		\$1,019.99	Expenses Subtotal
\$25.00 CASH		\$17.20	Fees - Square
\$0.00 CARD		\$1,037.19	Expenses Total
\$0.00 CASH	Reg Raffle		
\$25.00	Reg Subtotal		
Income - Merchandise			
\$35.00 CASH			
\$245.00 CARD			
\$280.00	Merch Subtotal		
Income - Hotel & Hospitality			
\$0.00 CASH	TV Raffle		
\$0.00	H&H Subtotal		
		\$2,077.33	Gross Income
		\$1,037.19	Total Expenses
\$2,077.33	Gross Income	\$1,040.14	Net Proceeds



SWACNA XV - TREASURES OF LIFE

SWACNA OPERATING BUDGET - November 2023

EXPENSES

Date	Check #	Recipient	Reason	Amount
11/3/23	CC	SROA	Monthly storage unit rental	\$100.00
11/11/23	1453	Andre F	F&E Budget - speaker jam #16	\$800.00
11/11/23	1454	Linda Z	Arts & Graphics budget	\$112.05
11/11/23	CC	Staples	Receipt book for F&E	\$10.19
			Expenses Subtotal:	\$1,022.24

INCOME

Date	Currency	Received From	Reason	Amount
11/9/23	Square	Registration	\$50 registration minus \$1.75 fee	\$48.25
11/20/23	Square	Speaker Jam 16	Income F&E, Merch, Reg minus \$17.20 fees	\$460.80
11/20/23	CASH	Speaker Jam 16	Income F&E, Merch, Reg	\$1,554.34
11/22/23	Square	Registration	\$240 (2 pkgs) minus \$7.26 fees	\$232.74
			Income Subtotal:	\$2,296.13

Beginning Balance:	\$7,312.36
Plus Income:	<u>\$2,296.13</u>
Subtotal:	\$9,608.49
Minus Expenses:	<u>\$1,022.24</u>
ENDING BALANCE:	\$8,586.25

November 2023

Outstanding
Deposits: \$0.00

Outstanding \$0.00
Debits:

 1399 \$12.86

\$12.86

DATE:	30-Nov-23
STATEMENT END	\$8,599.11
OUTSTANDING CREDITS	\$0.00
SUBTOTAL	\$8,599.11
OUTSTANDING DEBITS	\$12.86
ADJUSTED BALANCE	\$8,586.25
STATUS:	RECONCILED

Subcommittee Report Form

Subcommittee Name: Website & Meeting List

Chair: Shayla B Phone #: 302-553-3990

Co-Chair: N/A Phone #: _____

Meeting Day: N/A Time: _____

Location: N/A

Subcommittee Update/Problems: (Please be concise and legible)

All is well, still working on receiving meeting minutes for 2020, and May 2022, 2021. ~~There~~ "Masks Required" will be off meeting lists and website, by beginning of New Year (2024). Please reach out to me, if ~~you~~ a home group is requiring masks for entry in meeting.

Shayla Beauclieu

12/20/23

Signature

Date



John R./ Co Chair

12/20/2023

Co-Chair Report

- I had personal problems that needed my attention. I was unable to attend JAC/Area service meeting in November.
- I talked to the Website / Meeting List Chair Shayla about access to the Website Calendar.
- I will continue working on updating the Calendar of Events.

In loving service

SWANA Treasurer
November 15 - December 19 2023

Date	Type	Num	Name	Memo	Amount
11/15/2023	Check	1099	Alexis W.	RCM	95.25
11/15/2023	Check	1100	Roxane B.	Supplies	23.27
11/15/2023	Check	1101	Christ the Cornerstone	ASC Rent	100.00
11/15/2023	Check	1102	Christ the Cornerstone	Outreach Rent	50.00
11/15/2023	Check	1103	Christ the Cornerstone	Policy Rent	25.00
11/15/2023	Check	1104	Christ the Cornerstone	U&A Rent	25.00
11/15/2023	Check	1105	Tyrone M	RCM 2	114.25
11/15/2023	Check	1106	Ayesha E.	Supplies	11.00
11/15/2023	Check	1107	Ayesha E.	Holiday Event	400.00
11/15/2023	Check	1108	Free State Region	Donation	110.00
11/15/2023	Check	1109	Alexis W.	RCM	25.00
11/15/2023	Check		Tranfer to Literature	Literature	206.50
11/15/2023	Check		Union Press	Meeting List	115.00
11/24/2023	Check		Zoom		25.58
12/04/2023	Check		Storage Rentals		151.00
12/13/2023	Check		Quickbooks		30.00
11/16/2023	Deposit		Deposit		1,104.87

Beginning Balance	\$	6,640.90
Expenses	\$	1,506.85
Deposit	\$	1,104.87
Ending Balance	\$	6,238.92

Home Group Reports

Nomination Forms

Motions

Together We Can Group of NA 12/12/2023

Anthony R 302-420-0439

Announcements / Anniversaries. We had a member celebrate on 12/19/2023 31 yrs

We have no Questions about the service structure.

We have no feedback on policy wording.

Our group has no issues to report

treasure reported we collected \$178.20 of that our group needed

Three basic text

One works how and why

Two guiding principles totaling \$66 left remaining was \$112.20

Our treasurer deducted the group's monthly supplies of \$50 from the \$112.20. Leaving a balance of \$62.20, the group members voted to donate to area service.

In loving service

Wonder



HOME GROUP REPORT

Home Group Name: Just for Today Date: 12-16-2023

GSR: Chris M Phone # 302 898-7226

Announcement/Anniversaries:

need home group members

Questions/Feedback/Issues:



HOME GROUP REPORT

Home Group Name: By NA Means Necessary Date: Dec 20, 2023

GSR: Kevin Phone # 267-304-3536

Announcement/Anniversaries: Eddie M. 18 yrs, Linwood A. 18 yrs
(Jan. 26th) (Jan 12th)
Kevin (Jan and 2yr) Schenine, Jan 31, 2 yrs clear

Questions/Feedback/Issues: Voted no to motion. Stay the
same.

A SINGLES RECOVERY POOL
TOURNAMENT THERE WILL BE
CASH PRIZES AN TROPHIES THE
GAME IS STRAIT 8 THERE'S A
\$20 ENTRY FEE FOR ALL PLAYERS
FROM 1PM TO 6 PM DATE 1/13/24
(2700 WASHINGTON ST,
WILMINGTON DELAWARE AT THE
12&12 CLUB HOUSE ALL ARE
WELCOME TO PARTICIPATE THERE
WILL BE FOOD & FUN FOR INFO
CONTACT INEZ 267-591-7054



HOLIDAY MARATHON

MEETINGS

COME HELP US CELEBRATE THE GIFT OF RECOVERY

6PM CHRISTMAS EVE TO 6PM CHRISTMAS DAY

TIRINITY UNITED METHODIST CHURCH

1300 WEST STREET
ANNAPOLIS, MD 21401

BRING A DISH/REFRESHMENTS TO SHARE

DONATIONS APPRECIATED





*The Catonsville Group
presents...*



Holiday Marathon Meetings

Come Help Us Celebrate the Gift of Recovery

**10:00 PM Christmas Eve until 12:00 PM Christmas Day
&
10:00 PM New Years Eve until 12:00 PM New Years Day**

Emmanuel United Methodist Church
6517 Frederick Road
Catonsville, MD 21228

Free Light Refreshments and Coffee.
Please Feel Free to Bring
Food for all to Share.



Save the Date

Free State Regional Service Center
of Narcotics Anonymous

presents their

First Annual

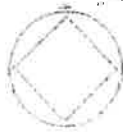
CRAB FEAST

Friday

October 15, 2010

8037 Philadelphia Road
Baltimore, MD 21237

More information and
tickets to follow.





*The Catonsville Group
presents...*



Holiday Marathon Meetings

Come Help Us Celebrate the Gift of Recovery

**10:00 PM Christmas Eve until 12:00 PM Christmas Day
&
10:00 PM New Years Eve until 12:00 PM New Years Day**

**Emmanuel United Methodist Church
6517 Frederick Road
Catonsville, MD 21228**



**Free Light Refreshments and Coffee.
Please Feel Free to Bring
Food for all to Share.**



Motion Passes



MOTION FORM

Date: November 15, 2023
Individual/Group Making Motion: Joey G
What Part of Policy Will Be Affected? Page 21 Article VI Section VI-3

What Is A Motion?

A motion is the statement of an idea made by a member or group describing a specific practice that the member/group wants the Area to put into place.

MOTION: To change FROM: "The member receiving the most FOR votes wins, and nominee(s) are asked to return to the room."
 TO: "The nominee receiving the most FOR votes wins, unless there are more AGAINST than FOR votes for that nominee. The nominee(s) is/are then asked to return, and they are informed of the outcome."

INTENT: To prevent the possibility that a nominee whom a majority of the Groups vote AGAINST could be elected into a trusted servant position Please see also, attached rationale statement for this motion.



13-3-12

SECRETARY USE ONLY:

DISPOSITION OF MOTION	YES	NO	ABSTAIN
<input checked="" type="checkbox"/> CARRIED	13	3	12
<input type="checkbox"/> FAILED			
<input type="checkbox"/> TABLED			
<input type="checkbox"/> TIE: INDICATE THE CHAIR'S DECISION			
<input type="checkbox"/> RESUBMIT TO GROUPS			
<input type="checkbox"/> SUBMIT TO SUBCOMMITTEE			
<input type="checkbox"/> OTHER			

1 PRO - one For & 20 against they would still win
 2- Pro - agree w/ content
 1- Con - against will exclude others when wanting position
 2- Con - See other side