

Small Wonder Area of Narcotics Anonymous (SWANA)

Area Service Minutes

January 2017

OPENING

The Chair called meeting to order at 4:32 pm. A moment of silence was followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read. Roll call was taken at 4:41pm by the Secretary (see attached Roll Call sheet). Quorum was met. Minutes were accepted as read.

OLD BUSINESS-

Secretary – Christy F. Votes 25 For / 0 Against / 1 Abstain

Co- Secretary – Allyson J. Votes 26 For / 0 Against / 0 Abstain

Meeting List/ Website- Charmaine B

Vacant Positions:

- RCM
- Public Relations
- Meeting List/Website
- Policy
- Unity & Activities
- Convention Secretary

**** Jen, Thank You for all your hard work filling in so many vacant positions. ☺

NOMINATIONS:.

Unity and Activities Chair- Muneebah R.

***See attached nomination forms for qualifications

SUBCOMMITTEE REPORTS

The Chairman called for and received reports from the subcommittees, with a Q&A session following each report. **Please see following pages for these reports** and any relevant issues discussed.

HOME GROUP REPORTS

- **Primary purpose** meeting 7pm Thursday night in Claymont needs support!!
- **Christmas group** is in need of support from SWANA area!!
- **First State Survivors** is need of trusted servants and support
- **Journey Begins** needs member to come out and attend and serve!!

All other Home Group reports received are on file with the Secretary

Second roll call was taken by the Secretary @ 5:30 pm (see attached Roll Call sheet). Quorum met again.

NEW BUSINESS

Welcome our newest group to the Small Wonder Area of Narcotics Anonymous-the Never Give Up group. This group meets on Wednesdays at 1:30pm at the Westminster House 292 W. Main St, Newark, DE 19711. This will be their **3rd Area Service** attendance!!

Open Forum:

Discussion of E-mail abuse and proper conduct in reference to using Narcotics Anonymous e-mail contacts for marketing or personal use. Example, group messaging sent out and following brief time a personal message was sent out to same group in support of personal profits. Multiple solutions were discussed #1 attaching area minutes to our area website , so that no one's e-mail would be exposed all would be kept anonymous (many areas use this method) #2 Different ways to send E-mail such as placing group in blind copy so only recipient will only see their name (trying this method for these minutes) Further discussion was based on needing policy and procedure for anyone who further abuses E-mail system for anything outside Narcotics Anonymous Business i.e consequences, and a person appointed to a position who carries out those consequences (policy chair) , If you have any ideas and would like to be of service to our area please contact Paul B. or come out to area service and help us build our policy for a better tomorrow for all those who are newcomers, as well as those who have not yet entered the rooms.

Jen (Area Co-Chair)and Christy(area secretary) will set a date to clean up GSR list as well as making new spread sheet .

Discussion on many groups needing assistance and not showing up to area, our area policy and Guide to Local service are conflicting on information , our policy states if a HG does not show to Area more than 3 times they will be removed from our meeting list , our own traditions state the autonomy of the groups and if groups are in such desperate need why would we remove them from list further damaging potential support. Secretary stated she started years ago placing how many times group was absent for Outreach to be able to quick scan list of who needed support, so they could be visited, lengthy conversation on existing groups needing a lot of support and new groups are starting , possibly pulling support from the existing meetings, GSR asked if anyone had asked the new group Never Give Up if all positions were filled and what was their niche? Discussion followed quickly stating yes all positions are filled and that they did have a niche (catering to local college, as well as only day meeting in Newark) ,though it was unnecessary to divulge that particular information.

The meeting was closed with a moment of silence, followed by the Serenity Prayer.
Meeting concluded at 6:32 p.m.

IN LOVING SERVICE, (302-333-3791)
JEN F. AREA CO-CHAIR, AREA SECRETARY-VACANT

	PRESENT	ABSENT	PRESENT	ABSENT
Chair –		X		X
Co-Chair –	X		X	
Secretary -		V	X	
Co-Secretary -		V	X	
Treasurer -		X	X	
Co-Treasurer -		X	X	
Policy – (Vacant)				
RCM - (Vacant)				
RCM 2 -	X		X	
H&I -		X		X
Literature -	X		X	
Public Relations - (Vacant)				
Phoneline –	X		X	
Outreach –	X			X
Meeting List/Website - (Vacant)		V	X	
Unity & Activities -	X		X	
Convention - Co-Chair	X		X	

HOME GROUP ATTENDANCE

Home Group	1 ST ROLL CALL		2 ND ROLL CALL	
	Present	Absent	Present	Absent
1. Almost Heaven		X		X
2. Attitudes In Action	X		X	
3. Basic Text		X(5th)		X(5th)
4. Be At Your Best	X		X	

5. Bowties & Barrettes		X		X
6. By NA Means Necessary		X(5th)		X(5th)
7. Christmas Group		X		X
8. Clean But Not Strait	X		X	
9. Clean Dreams	X		X	
10. Delaware Step	X			X
11. Detail To Recovery		X(5th)		X(5th)
12. Down Home	X		X	
13. Each One Teach One		X(2nd)		X(2nd)
14. First State Survivors	X		X	
15. Get It Off Your Chest		X(2nd)		X(2nd)
16. G.I.R.L.S. Group	X		X	
17. Good Orderly Direction	X		X	
18. Hope for Healing	X		X	
19. The H.O.W. Group	X		X	
20. The Journey Begins		X		X
21. Journey Continues	X		X	
22. Just For Today		X (7th)		X (7th)
23. Keep It Green	X		X	
24. Keep It Simple		X(4th)	X	
25. Last Chance For Recovery	X		X	
26. Living The Steps	X		X	
27. Meditations & Stepwork	X		X	
28. Miracles Happen	X		X	
29. Never Give Up	X		X	
30. New Way Of Life	X		X	
31. Primary Purpose	X		X	
32. Recovery In the A.M.	X		X	
33. Recovery On the Westside	X		X	
34. Saturday Night	X		X	

Live				
35.Saturday Night Serenity	X		X	
36.Show Me How To Live	X		X	
37.Simplicity Group		X	X	
38.Spiritual Connections	X		X	
39.Star Group	X		X	
40.Step By Step	X		X	
41.Steps To Recovery		X (4th)		X (4th)
42.This Is H.O.W.		X(3rd)		X(3rd)
43.Three Minutes For Meditation	X		X	
44.Sunday Night Recovery	X		X	
45.Time to Live Again	X		X	
46.Together We Can		X(2nd)		X(2nd)
47.Turn It Over	X		X	
48.We Want To Live	X		X	
49. Weekend Survivors	X		X	

Groups marked 2nd ABS have been absent 2 ASC meeting in a row and will be contacted by outreach subcommittee.

SUBCOMMITTEE REPORTS: BRIEF Q&A DISCUSSIONS , PLEASE SEE ATTACHED FOR FULL REPORT.

Convention Committee Executive Body (SWACNA XI), Convention Chair- Carmen B., Convention Co-Chair - Roxanne B., Treasurer- Lee S. Secretary- Vacant

Can now register with hotel Westyn , when contacting hotel for booking please state it is for SWACNA . Many vacant positions , Convention needs your service if you or anyone you know is interested in being a part of any committee within convention please contact Roxanne B. or just come out during the next meeting check it out , help us create the unity within our area.

Meets @2nd Saturday of every month at the Daughtry house 10AM, 13th and Rodney streets wilm de.

H & I Subcommittee

Frank B. Chair 302-252-7576

*Meets the 1st Tuesday of month @ 6:30pm, St. Barnabas Episcopal Church, 2800 Duncan Rd., Wilm 19808
AND the 1st Saturday at 12:15pm at Elsmere Presbyterian Church*

Literature Subcommittee

Erin B.,-Chair Michael D.,-Co-Chair

Meeting List/Website Subcommittee

_Charmaine – Chair

Information will be provided for next month by new chair.

Outreach Subcommittee

Chuck H.- Chair (302)897-6592

*Meets last Saturday of month at 3pm at 1212 Corporation 27th & Washington
Wilmington, 19805*

Policy Subcommittee-Vacant

Brief discussion from Paul B. who is actively in service volunteering until position is filled . Sections 13,14,15 for all Home Groups review, next month will be sections 4-Participants & Area Groups / 5 Guidelines for Nominations. If interested in chair position please join us next area service ☺ or if your just interested in learning and being of service , come out to next sub-committee meeting , Also looking to change meeting space due to current space wanting to close early on Wednesday at 7 PM, If you have any suggestions to help this sub committee contact Paul B.

Meets 2nd Wednesday of the month @6:30 at TBD

Phone Line Subcommittee

Dave D. -Chair (302)543-1507

*Meets 3rd Sunday of month @ 11:30am at the Rockford Center, 100 Rockford Dr.,
Newark 19713*

Unity & Activities Subcommittee-Vacant

Report was read to Area Service by Joe F. giving his resignation as chair of Unity & Activities subcommittee. He pledged his continued support as a subcommittee member. Area Service Committee did not receive a written report from him. Planning for the Christmas and New Year's speaker marathons went on without him. **Please bring back to your homegroups that this is yet another subcommittee chair position that is now open. Stay tuned as we will be trying to make changes to this committee so that more members will feel drawn to participate in planning activities and promoting unity in our Area!! No clean time requirement needed to be a part of this committee. Meeting time will return to 1st Monday of the month at 6pm BUT we will meet at the Kirkwood Hwy Library.**

Public Relations- Vacant

Meets every 3rd Sunday at 2:30pm at TBD

RCM- Vacant

RCM2:

Paul B. (302)319-7075

Secretary's Report

Starting Balance: \$11.92

Budget: 75.00

Total: 86.92

Spent: 111.86

Ending Balance: -24.94 needs reimbursement.

**In Loving Service,
Christy F. Area Secretary**

SWANA HOME GROUP REPORT TO AREA

AREA SERVICE COMMITTEE, P.O. Box 5429, WILMINGTON, DE 19808

Use monthly to report your income/expenses and information about your group to the Area.

Home group name: _____ Date: _____

GSR: _____ Phn #: _____

Secretary: _____ Meeting Day: _____

Treasurer: _____ Meeting Time: _____

Group Financial Report

Beginning Balance: <i>should be zero</i>	\$
Income:	
7 th Tradition Collection	\$
Literature Sales	\$
Other Income	\$
Total Income:	\$
Total Operating Balance: (add beginning balance and total income)	\$
Expenses:	
ASC Donation	\$
Literature Order	\$
Rent	\$
Supplies (please list)	\$
Other expenses	\$
Total Expenses:	\$
Ending Balance: <i>should be zero</i> (subtract total expenses from total operating balance)	\$

We invite you to share how your Home Group is doing: _____

Use only if you are reporting a change to an existing group or are starting a new group.

Home group name: _____ Date: _____

Name of individual completing this form: _____

Please tell us what information you're adding or updating and complete the appropriate section below.

_____ Add new Home Group - Complete sections A, B & C

_____ Update meeting name, time, date, location or format - Complete section B only

_____ Add or update contact information - Complete section C only

Section A: ADD NEW HOME GROUP

When was the group formed? (month/year) _____

What is the 1st month your group is attending Area Service? (month/year) _____

Does your group have a: Secretary? Yes No Treasurer? Yes No GSR?
Yes No

Section B: ADD/UPDATE MEETING INFORMATION

What is home group's new name? _____

Which day(s) does the group meet? (circle all that apply) Mon Tues Wed Thurs Fri Sat Sun

What time does the meeting start? _____ End? _____

At what location or facility does the group meet? _____

Street address, city, state & zip: _____

Additional directions for meeting location (e.g. parking, where to find meeting entrance, etc.)

What is the format of your home group's meeting(s)? (circle all that apply)

Open Closed Basic Text Beginner Literature Speaker Steps Topic
Discussion Traditions Format Varies Candlelight No Pets No Children
Spanish Speaking Wheelchair Accessible

Section C: ADD/UPDATE CONTACT INFORMATION

GSR Name: _____

GSR email address: _____ GSR phone no: _____

How does your group prefer to have Area Service minutes sent? (circle one) Email
Mail

If email, please provide email address (if different from above): _____

If mail, please provide current mailing address (including zip): _____

Please return completed form to the Area Secretary or Co-Secretary. Thank you!