

SMALL WONDER AREA OF NARCOTICS ANONYMOUS (SWANA) AREA SERVICE MINUTES May 18, 2023

OPENING

The Area Chair called the meeting to order at 7:04 pm. There was a moment of silence followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read. Roll call was taken at 7:08 pm and 8:57pm by Jess G. (see attached Roll Call sheet).

No Motion was made to accept minutes from April 2023 as the minutes were not completed yet.

At 7:13, a motion was made by Tyrone M to suspend regular business to handle special issue with the convention situation. This motion was seconded. An immediate vote was taken and passed with 26 yes votes.

• The Area Chair indicated that the letters from both parties would be read, no discussion or questions would be taken and a vote on this situation would happen that evening.

At 7:16pm Area Chair Justine read the letter she had prepared to the Group - a copy of which is provided in these minutes. Letters from Convention Body Chairs and members were also handed out to the Home Groups - a copy of which is provided in these minutes.

At 7:34pm Convention Body Glendale read the letter she had prepared to the Group - this report was not presented to the Secretary at Area Service nor was it emailed to the Area Secretary in the days after the meeting. - no copy is attached to these minutes.

The Area Chair called for a break to let the groups have discussion and requested that everyone return in 15 minutes.

The Area was reconvened at 7:54pm

At 7:57 pm a second roll call was completed

At 8:00 - The Area Chair and the Convention Body Chair both left the room

A vote was taken to Reinstate Glendale as the Convention Body Chair.

• 3 votes were cast as Yes to reinstate Glendale

AREA SERVICE COMMITTEE, P.O. BOX 5429, WILMINGTON, DE 19808

- 18 votes were cast as No to reinstate Glendale
- 8 votes were abstained
- 18 votes out of 29 is 62% which is not a ¾ majority so Glendale was reinstated as Convention Body Chair

NO OTHER BUSINESS WAS HELD DURING THIS MEETING

• All subcommittee reports that were received are included in these minutes

NOMINATIONS - nomination forms are at the end of these minutes

• Tyrone nominated John R for Co-Chair

Motions Voted Upon:

• No motions were presented so no vote taken

HOME GROUP REPORTS

The following Home Groups gave Home Group Reports:

SUBCOMMITTEE REPORTS

The Chair called for and received reports from the subcommittees, with a Q&A session following each report.

Subcommittee	Chair Name & Phone #	SubC. Meeting Info	Report
Secretary	Jess G - 302-373-1254	N/A	N
Treasurer	Roxane B - 302-438-0518	N/A	Y
Co-Chair	Joey G - 267-444-7047	N/A	N
RCM	Alexis W - 302-613-8766	N/A	N

Alt RCM	Tyrone - 267-671-4550	N/A	
H & I	Albert B - 302-766-0120	Meets the 1 st Monday of the month at 6:00pm at Mt. Salem Church	Y
Meeting List/Website	Shayla B - 302-553-3990	Contact chair for information on meeting.	N
Outreach	Duffy - 302-593-7868	Meets 4 th Monday of the month at 6:00pm at Christ the Cornerstone Church in Elsmere.	N
Phone Line	BarbaraJean - 302-750-2993	Meets 2nd Wednesday of the month at 6pm Zoom - Id - 842 3353 6051 PW -PHONE	Y
Public Relations	Linda - 443-631-0098	Meets 2nd Tuesday of the month at 6pm on Zoom - ID - 958 0385 8231 No PW	Y
Unity & Activities	Charlene - 434-632-1972	Meets 2nd Tuesday of the month at 7pm at St. Mary of Immaculate Conception Church	N
Policy	John R - 646-623-7064	Meets on the 2 nd Wednesday of the month at 6pm on Zoom. ID: 893 1467 1956 Password: POLICY (in all capital letters)	N
Convention	Glendale - 267-456-7746	Meets 2nd Saturday of the month at 1pm at Mt Salem United Methodist Church	N
Literature	Juan R - 302-559-5202		Y

NEW BUSINESS

Motions:

• No motions brought to the floor

OPEN FORUM

CLOSING

Treasurer reported that the amount of 7th donations collected for the night were \$1,258.00 so a donation to Region would be made in the amount of \$125.80.

Literature reported that the amount of Literature purchased for the night was \$1,228.90.

The meeting was closed with a moment of silence, followed by the Serenity Prayer. Meeting concluded at 8:14pm.

IN LOVING SERVICE, Jess G, Area Secretary swanasecretary22.23@gmail.com 302-373-1254

	JAC ATTEN	NDANCE		
	PRESENT	ABSENT	PRESENT	ABSENT
Chair	X		X	
Co-Chair	Х		Х	
Secretary	X		X	
Co-Secretary	X		X	
Treasurer	X		X	
Co-Treasurer		X	X	
Policy	X		X	
RCM 1	X		X	
Alt RCM	X		X	
H&I	X		Х	
Literature	X		X	
Public Relations	X		Х	
Phoneline	X		X	
Outreach	X		X	
Meeting List/Website	X		Х	
Unity & Activities	X		X	
Convention	X		Х	

			ME GROUP ATTENDAN		Notes About
	1st Roll Call		2nd Roll Call		Meeting
Home Group	Present/ Voting	Absent	Present/ Voting	Absent	
Addicted to Hope		1		1	
Attitudes In Action		1		1	
Basic Text	1		1		
Be At Your Best	1		1		
By NA Means Necessary	1		1		
Clean But Not Straight		1		1	
Clean Dreams		1		1	
Down Home Group		1		1	
Each One Teach One	1		1		
Embrace the Grace	1		1		
Eye Opener	1		1		
First State Survivors	1		1		
Get It Off Your Chest		1		1	
G.O.D. Group	1		1		
Hope for Healing	1		1		
Hump Day Hope	1		1		
In The Solution		1		1	
Journey Continues	1		1		
Just For Today	1		1		
Last Chance For Recovery	1		1		
Living The Steps	1		1		

Meditations & Steps	1		1		
Monday Night Recovery	1		1		
Miracles Happen	1		1		
New Associations	1		1		
New Way of Life	1		1		
Not Just An Hour	1		1		
Old School Recovery		1		1	
Recovery In the A.M.	1		1		
Recovery on the Westside	1		1		
Simplicity Group	1		1		
STAR Group	1		1		
Step By Step		1		1	
Steps to Recovery	1		1		
Sunday Night Recovery/ Spiritual Connection		1	1		
This Is H.O.W.	1		1		
Three Minutes of Meditation	1		1		
Time to Live Again	1		1		
Together We Can	1		1		
True Unity	1		1		
Turn It Over	1		1		
We Want To Live	1		1		
Weekend Survivors	1		1		
	33	10	34	9	

SUBCOMMITTEE / OFFICER REPORT

Treasures Report 4/19/23 - 5/16/23 Roxane B. Treasure - Angela D. Co-Treasure

04/19/2023	Check	1051	Alexis W.	RCM Expenses		113.12
04/19/2023	Check	1052	Linda Z	Public Relations	8	50.00
04/19/2023	Check	1053	Tyrone M	RCM Expenses		109.75
04/19/2023	Check	1054	Free State Region	Region Donatio	ns from Area	130.00
04/28/2023	Check	1055	St. Mary's Church	Unity and Activi	ties	100.00
04/19/2023	Check		Union Press	Meeting List		115.00
04/21/2023	Transfer			Literature		217.88
04/24/2023	Check		Zoom	Zoom		25.58
05/03/2023	Check		Storage Rentals	Storage Fees		138.00
05/15/2023	Check		Quickbooks	Software		30.00
						1,029.33
04/19/2023	Deposit			Deposit		1,308.10
The begin	ning Balar	nce as of	4/19/2023	\$	6,466.35	
We spent				\$	1,029.33	
Deposited				\$	1,308.10	
Ending Balance as of 5/16/2023)23	\$	6,745.12	
		uncashe	d checks	\$	180.00	
		Bank Ba	lance	\$	6,925.12	

There are two checks not cashed

1052 Linda \$50 1054 FSR \$130 \$180

Deposit Summary

05/18/2023

Summary of Deposits to Checking on 05/18/2023

CHECK NO.	PMT METHOD	RECEIVED FROM	МЕМО	AMOUNT
727329	Cash	Recovery on the West Side		30.49
727730	Cash	Sunday Night		41.00
		Recovery/Spiritual		
		Connections		
727331	Cash	Each One Teach One		92.00
727332	Cash	Get it off your chest		51.00
727333	Cash	Eye Opener		60.00
727334	Cash	This is H.O.W		187.00
727335	Cash	Living the Steps		47.00
727336	Cash	By NA Means Necessary		100.00
727337	Cash	Last Chance for Recovery		52.00
727338	Cash	Embrace the Grace		50.00
727339	Cash	G.O.D. Group		32.00
727340	Cash	A New Way of Life		32.00
727341	Cash	Three Minutes of Meditation		72.00
727342	Cash	Weekend Survivors		96.30
727343	Cash	STAR Group		32.95
727344	Cash	First State Survivors		14.00
727345	Cash	Hope for Healing		70.00
727346	Cash	The Journey Continues		40.00
727347	Cash	Meditation & Steps		60.00
727348	Cash	Basic Text		83.00
727349	Cash	Together We Can		5.51
			DEPOSIT SUBTOTAL	1248.25
			LESS CASH BACK	
			DEPOSIT TOTAL	1248.25

Subcommittee Report Ports	
Subcommittee Name: DCITZC ach	
Chair: 01/1 Phones 575 78 68	
Co-Chatt: Cothaciae M. Phone #	
Meeting Day: 4th Saturday Time: 6 PM	
Location: GN Ch fton Ave 19805	
Subcommittee Update/ Problems: (Please be concise and legible)	
All 15 well, NO 155485	
All is well, no issues.	
· · · · · · · · · · · · · · · · · · ·	
	1 1
	5/17/3
Dithin _	
1/41	Date
Signature	

SECURITY CLEARANCE APPLICATION DELAWARE DEPARTMENT OF CORRECTION

PLEASE PRINT CLEARLY

WHO SHOULD COMPLETE THIS FORM:

OFFENSE: _

- i. Applicants requesting one-time access or occasional access (whether for one facility or multiple facilities)
- ii. Applicants requesting a badge for access to one or more facilities (frequent access for period of 1 year or more)

 Note: These applicants will be directed to Human Resources after this form is approved
- iii. Individuals requesting to schedule an offender visit may be asked to complete this form.

Volunteers, interns and professional service visitors must attach a letter from their sponsoring organization. Letter must be on agency letterhead, signed by the agency's director and include the name and title/role of the applicant and the name of the program.

of the program.		
WHO SHOULD NOT COMPLETE THIS FORM (1) Attorneys (2) Employees of DOC's contracted medical/behave	-	act DOC's Human Resources directly)
SECTION 1: PERSONAL INFORMATION & C	RIMINAL HISTORY	
NAME:(LAST)	(FIRST)	(MIDDLE)
PLEASE LIST ALL OTHER NAMES YOU HAVNAMES:	VE USED INCLUDING MAID	EN, NICKNAMES AND RELIGIOUS
DOB: PLACE OF BIRTH: _		SSN#:
SEX: MALE / FEMALE RACE:	DRIVER'S LICENSE #:	STATE:
ADDRESS:		APT #:
CITY:	STATE:	ZIP:
PHONE: HOME: ()	WORK: ()	- A
EMAIL:	_	
PLEASE LIST WHICH FACILITY(IES) YOU A	RE REQUESTING ACCESS T	<u>'O:</u>
PLEASE SELECT TYPE OF ACCESS REQUES Offender Visit One Time Access (i.e. single event) *No badge Occasional Volunteer or Service Provision (Lone year or less) * No badge issued Frequent/Long Term Volunteer or Service Prone year or more) * You will be directed to HR the respective DOC Bureau Chief	issued ess than 3 days per week or less vovision (At least 3 days per wee	k or 165 days per year for a period of
DO YOU HAVE ANY ARRESTS FOR CHARGE DISMISSED, NOLLE PROSSED, OR PARDONI ROOM, PLEASE ATTACH A SEPARATE SHEI	ED)? NO/YES (IF YES, COMP	ICKETS (WHETHER CONVICTED, LETE BELOW). IF YOU NEED MORE
COUNTRY:		DATE:

COUNTRY:		DATE:
ARE YOU PRESENTLY UNDE	R DEPT. of CORRECTION SUPE	RVISION: NO/YES (IF YES, WHAT):
ARE YOU RELATED TO OR K	NOW ANYONE INCARCERATED	O AT A DOC FACILITY; NO/ YES
IF YES, NAME OF INMATE A	ND YOUR RELATIONSHIP TO TH	НЕМ:
APPLYING FOR AN OFFENDE		EQUEST <u>DO NOT COMPLETE THIS SECTION IS</u> TIME PRISON ACCESS FOR A SINGLE EVENT, (*).
*REASON FOR CLEARANCE:		
*DATE(S) OF ACTIVITY:	*ORGANIZATION:	
*PROGRAM NAME:		
*JOB TITLE:	*HOW L	ONG EMPLOYED/VOLUNTEERING:
	HONE NUMBER, AND EMAIL:	
WHAT TYPE OF VOLUNTEER	R OR PROFESSIONAL SERVICES	WILL YOU BE PROVIDING?
DESCRIBE YOUR QUALIFICA		SSIONAL OR VOLUNTEER SERVICES:
		ER ORGANIZATIONS YOU PARTICIPATED IN AND PHONE NUMBER OR EMAIL):
SECTION 3: PLEASE READ AN	ND SIGN ALL APPLICANTS MUST	
	vill verify my criminal record informat	tion. I also understand that my application may be

DOC USE ONLY:

The following is the re	esult of the DELJIS and NCIC records	checks:
DELAWARE WANT	S/WARRANTS	DELWARE CRIMINAL HISTORY
NCIC WANTS/WAR	RANTS	NCIC CRIMINAL HISTORY
DELJIS/NCIC INVESTIGATOR	SIGNATURE	DATE
APPROVED DENIED	_ APPROVAL EXPIRES ON:	
(1) Dishones (2) Active po (3) Any crim (4) Any inca (5) Pending contraba the secur	INDICATE REASON BELOW; t/incomplete application; ending charges/warrants/capiases; ninal conviction within the past two yes recration in a Delaware correctional fa- litigation against DOC involving appli- end, affiliation with confirmed security rity, life, safety, and health of the facility ee Investigation for info).	acility within the past three years; cant, arrest for escape, conviction for smuggling prison threat group, or previous institutional misconduct relating to
REVIEWER'S SIGNA	ATURE:	DATE:

A GUIDE TO THE PREVENTION AND REPORTING OF SEXUAL ABUSE AND MISCONDUCT WITH OFFENDERS

PREA Information for Contractors, Vendors, and Volunteers with Limited Contact with Offenders

Please Read, Sign, and Return this Acknowledgement Form with the Security Clearance Application

Staff Sexual Misconduct

Delaware Department of Correction (DDOC) policy 8.60 specifically forbids any activity associated with or that promotes acts of sexual conduct, including sexual harassment between offenders and DOC staff. In this definition, "staff" includes: contractors, vendors and volunteers of the DOC. An "offender" means someone incarcerated in a correctional facility or under supervision in the community. DDOC policy 8.60 contains detailed descriptions of what constitutes sexual misconduct and staff misconduct of a sexual nature (Policy 8.60 is available on the DDOC website at: http://www.doc.delaware.gov/downloads/policies/policy-8-60.pdf)

Forms of sexual misconduct include, but are not limited to:

- 1. Any behavior of a sexual nature directed toward an offender by a Department staff, contract staff, or volunteer.
- 2. Inappropriate touching between offenders and staff.
- 3. All completed, attempted, threatened, or requested sexual acts between Department staff and the offender.
- 4. Sexual comments and conversations with sexually suggestive innuendos or double meanings.
- 5. Display or transmittal of sexually suggestive posters, objects, or messages.

Depending on the investigation findings of an alleged incident, the outcome may result in the loss of your job/assignment and the possibility of criminal charges. In addition, persons accused of sexual harassment in civil or criminal proceedings may be held personally liable for damages to the person harassed.

An Abuse of Power

Due to the imbalance of power between offenders and staff in correctional settings, sexual interactions between staff (who have power) and offenders (who lack power) are unprofessional, unethical and illegal. Some offenders who lack power may become sexually involved with staff in an effort to equalize the imbalance of power. Occasionally an offender may try to use sex to improve his/her standing or circumstances (e.g., better job, avoid disciplinary action, affect a release plan, gain privileges, etc.). As a DOC contractor, vendor or volunteer, your designated assignments place you in a position of authority over the offenders with whom you interact in a professional capacity. It is not possible to have a relationship as equals because you have a responsibility to maintain custody, evaluate work performance, and/or provide input to issues that affect release dates, return to prison, or other sanctions.

Because of the imbalance of power between offenders and staff, vendors, contractors and volunteers, there can never be a consensual relationship between staff and offenders. In fact, the law states "consent" is not a defense to prosecution. Here are some factors to consider.

Some staff don't think of offenders as 'victims' of staff sexual misconduct, especially when the offender appears to be a willing participant or even initiated the sexual or 'romantic' interactions with a staff member. The offender is always the victim because of the imbalance of power. The consent or willingness of an offender to participate may be a survival strategy or a learned response to previous or current victimization. Many offenders have a history of victimization (physical and/or sexual abuse), which may make them especially vulnerable to the sexual overtures of persons in positions of authority. Their perception of affection/love may be skewed by this background of abuse, making it impossible for them to refuse advances of a staff member.

In some instances, particularly for female offenders, their survival in the community has been directly related to using their sexuality to obtain the means to survive. Coupled with low self-esteem, this carries over into their conduct in prison and while under community supervision.

As the person in authority, it is your responsibility to discourage, refuse and report any overtures as well as maintain professional boundaries at all times. Boundaries in relationships can be difficult. If you question your professional boundaries with an offender or feel uncomfortable with his/her actions or advances toward you, talk to another person you respect and/or bring this matter to the attention of a DOC employee before it gets out of control.

Red Flags:

The following are behaviors or 'red flags' that may signal you or someone you work with is in danger of engaging in sexual misconduct with an offender:

- Spending a lot of time with a particular offender
- Change in appearance of an offender or staff member
- Deviating from agency policy for the benefit of a particular offender
- Sharing personal information with an offender
- Horseplay
- Overlooking infractions of a particular offender
- Doing favors for an offender
- Consistently volunteering for a particular assignment or shift
- Coming to work early/staying at work late
- Flirting with an offender

Some Other Things to Consider:

Amorous or sexual relationships with an offender are seldom a secret. Such behavior will subject you to disrespect and manipulation from other offenders that may be aware of your situation. Once in a relationship, professional judgment becomes clouded and the normal defenses that exist to protect you will be compromised. When acting on emotions, you may take actions that would otherwise be considered inappropriate in a correctional environment (either in custody or in the community).

Amorous or sexual relationships are inappropriate and illegal when they occur between an offender and any staff member, contractor, vendor or volunteer. Offenders depend upon staff to provide for their board and care, ensure their safety, address their health care needs, supervise their work and conduct, and act as role models for socially acceptable conduct. Your conduct and the decisions you make reflect not only on your own reputation, but also on that of your peers and the agency you represent.

How to Maintain Appropriate Boundaries:

Most staff/offender sexual misconduct occurs only after seemingly innocent professional boundaries have been crossed. The following behaviors will assist you in maintaining appropriate boundaries:

- Maintain professional distance
- Focus behavior on duties and assignments
- Do not become overly close with offenders
- Do not share your own or other staff person's personal information with or around offenders
- When speaking to offenders about other staff, refer to the staff by their title or as Ms. or Mr.
- When speaking to offenders refer to them as Ms. or Mr. and their last name
- Do not accept gifts or favors from offenders
- Be knowledgeable of Departmental policy and procedure, rules of conduct and laws regarding sexual misconduct and sexual harassment.

A Duty to Report

Staff must report any inappropriate staff/offender behavior immediately. The presence of illegal and unethical behavior by staff compromises the security and safety of the agency. Staff that fail to report such behavior will be held accountable and sanctioned through dismissal. All efforts will be made to ensure the confidentiality of the reporting staff member.

I HAVE READ AND UNDERSTAND THE IN	FORMATION PROVIDED IN THIS DOCUMENT.
SIGNATURE:	DATE:
PRINTED NAME:	
ORGANIZATION / COMPANY	
PROGRAM NAME:	



Subcommittee Report Form

Subcommittee Name: Phone Line Sub Committee					
Chair: BarbaraJean G. Phone#: 302-750-2993					
Co-Chair: Phone #:					
Meeting Day: Wednesday May 10, 2023					
Time: 6:00-7:00 pm					
Location: Via Zoom - 820 7486 9163 password PHONE					
Subcommittee Update/Problems: (Please be concise and legible)					
Open the meeting with a moment of silence.					
Attendance - Chris C., John, Don R & BarbaraJean G.					
Reports From the shift membersSeveral of the members expressed that all is going					
well.					
Free State Region reported that we still have shifts available.					
Chris C. and John from the Delmarva Area joined the meeting.					
They came to explain about the NEW Delaware Hotline number that is now up and					
running. They are going to be coming to June Area Service to present and are					
inviting the Small Wonder Area to join the State of DE Phoneline service.					
More information to come.					
Closed 7:10pm with a moment of silence followed by the Serenity Prayer.					
Next Meeting will be June 14,2023 at 6:00pm					
via Zoom - 820 7486 9163 password PHONE					
BarbaraJean G May 10, 2023					
Signature Date					



PUBLIC RELATIONS(PR) SUBCOMMITTEE REPORT

DATE:

May 17, 2023

DATE AND LOCATION OF NEXT MEETING:

2nd Tuesday, June 13, 2023, at 6 p.m. – Zoom Meeting Meeting Id: 9580385823 - No Password

WHAT HAPPENING IN THE SUBCOMMITTEE

- Overdose Awareness August 31, 2023
- Billboard The location of the billboard will be on Dupont Hwy. The order for the billboard has been processed.
- Meet with Lotus Recovery Center on May 3, 2023. They would like start a meeting and we inviting the center to attend the GSR workshop and Area Mtg on May 17, 2023.

PROJECTS -

SCHOOL PACKAGE -

Objective - The project is to inform the local high school community about us and to provide information package. Please see attach layout.

DESCRIPTION	QT	PRICE PER	TOTAL	COMMENTS
	Υ	UNIT	COST	
IP#30 -	14	\$.33	\$4.62	To order
Mental Health in Recovery				
EN-1604 -	14	\$.42	\$5.88	To order
A Resource in Your Community				
TOTAL			\$10.50	
SWANA Business Cards	250		\$50.00	Sent to printer 4/19/23 Ordered
TOTAL			\$50.00	•
GRAND TOTAL SCHOOL PROJECT			60.50	

We are still compiling the contact list for the schools. Some of the schools has strict policy to distribute information, so we are following their guidelines.

POSTER DRIVE -

- PR Committee is giving each Home Group a poster.
- We are still contacting the organizations that was referred to us from the home groups for permission to display the poster.
- NA WORLD announced PR Week 4-10 June 2023, The theme "We All Are PR" We will be distributing the poster during this week in honor of PR week.

TRUSTED SERVANT Linda

- Literature report
- May 16 ,2023

Bank balance 3/07/23 2979.88 on 3/16/23 two transfers for total 80.00 from area treasure . On 3/29/23 Deposit 1400.60 balance of 4430.48 on 3/30/23 ordered 500 copy from Union Press Printing for 250.00 balance then 4160.48 on 4/17/24 place order with Free State service for 1528.10 balance then 2653.38 on 4/20/23 deposit 1404.35 balance 4056.73 on 4/21/23 transfer from area treasurer 217.88 balance 4274.61 on 4/24/23 placed order Free State service 2372.07 bank balance 1902.54.

Juan R & Chris M



Subcommittee Report Form

Subcommittee Name: Website 3, M	etung List
Chair: Shayla	Phone#:
Co-Chair: Chastine	Phone #:
Meeting Day: NA	Time: NA
Location: WA	· · · · · · · · · · · · · · · · · · ·
Subcommittee Update/Problems: (Please be	concise and legible)
Meeting Minutes for al	UDF 2023 hove been
updated to website wer	is the is Slowly but
Surely coming along Tr	
patience.	
If possible, I'm asking N	ext month CISP's on
order forms, Number how	2.50
are actually being given	away each munth.
are actually being given This will help limit v	unused/expirect/axon-updated
meeting Lists. Thank I	
Shoyla Beautieu	5/17/23
Signature	Date

Home Group Reports



HOME GROUP REPORT

Home Group Name: Recovery on the Wests/de Date: 5-17-2023
GSR: Chuck H. Phone # 302-897-6592
Announcement/Anniversaries: Recovery on the Westside Home Group Anniversarye on 5/26/2023
Questions/Feedback/Issues:



HOME GROUP REPORT

Home Group Name: Just for today Date: May 17 202
GSR: Chris M Phone # 362 898-7226
Announcement/Anniversaries: there will a marathon in our meeting
Space in June 4 2023, we will not be having our scheduled meeting.
Questions/Feedback/Issues:
to Close down the meeting because of no tome group members.
1 No Donations this month

Group Treasurer's

Meeting Record for: Recovery Previous Balance: Prudent Reserve: _____Treasurer _____ Secretary___ Phone Number___ _____Phone Number_____ Phone Number Meeting Records Date 4-21-2023 Newcomers Leader/Chairperson Linda Attendance (Total) Old balance \$207.66 Income Collection Plus other income Plus total income Subtotal \$ 244-16 Equals total income Minus total expenses **Expenses** Rent Equals new balance Plus literature Plus refreshments Equals total expenses Newcomers Leader/Chairperson Chuck H. Attendance (Total) Old balance # 244 Income Collection Plus other income Plus total income Equals total income Minus total expenses **Expenses** Rent Equals new balance Plus literature Plus refreshments Equals total expenses Date ______ Newcomers ___ Leader/Chairperson _____ Attendance (Total) Old balance Income Collection Plus other income Plus total income Subtotal _____ Equals total income Minus total expenses _____ **Expenses** Rent Equals new balance Plus literature

This report should be available at all group meetings.

Plus refreshments Equals total expenses

Nomination Forms



ASC Nomination Form

Name: John R.	
Position Nominated	
For: Co Chair	
Clean Date and Clean	
Time: 12-3-20/2	_
Please put a check/ X next to the following questions: Do you have an NA sponsor? () Yes () No Do you do step work with your sponsor? () Yes () I Do you do tradition work with your sponsor? () Yes () No Do you sponsor others? () Yes () No Do you have a Home Group that you attend regularly? () Yes Are you available, able, and willing to serve? () Yes () I Have you held previous NA service positions? () Yes If yes, which position(s)?:	No Yes () No No
/ /	
s there anything else you would like considered before your nomin	nation is voted upon?
20 yrs - clear love being of A	

Signature

Doto

8/15/2021

Motions

Emergency Convention Body & JAC Meeting

I would like to start with the N.A. Service Prayer:

"GOD, grant us knowledge that we may serve according to Your Devine precepts, instill in us a sense of Your purpose. Make us servants of your will and grant us a bond of selflessness that this may truly be Your work, not ours, in order that no addict, anywhere, need die from the horrors of addiction."

On April 17, 2023, I was given letters that specifically ask for the Area's assistance in resolving the conflict that had arisen between the Convention Chair and the Convention Body Subcommittees, for the upcoming ASC Meeting on April 19, 2023.

On April 17, 2023, JAC meet at its usual time of 6:00 p.m. before the scheduled Area Service Meeting. I bought the letters to the attention of JAC. In attendance were: myself, the Co-Chair, the Secretary, the Treasurer, RCM and Alternate RCM, and the subcommittee chairs – H&I, Outreach, Unity & Activities, Literature, Phoneline, Website/Meeting List, and Public Relations.

The Convention Chair arrived in the middle of JAC discussions and was given a complete copy of the grievances that were presented to JAC. It was brought to JAC's attention that the remaining subcommittees on the Convention Committee - Programming, Operations, and Registration, along with the subcommittees who presented letters, were prepared to walk off the Convention commitment under the Convention Chair's leadership. I suggested that rather than bring the information to the Groups, before attempting to resolve the conflict, that an emergency meeting be held with the Convention Body and the Convention Chair to see if we could resolve the conflict and offer assistance to the Convention Chair. This was decided not to embarrass or attack, but to hopefully resolve the conflicts that had arisen and allow the Convention Chair the opportunity at that time to address the grievances. The Convention Guidelines at page 6, *1, "the concepts summarize the hard-won experience of our fellowship... such as responsibility, authority, delegation, leadership, accountability, spiritual guidance, participation, communication, openmindedness, fairness, and finances." Page 8 goes on to say that "because we are a subcommittee responsible to the Small Wonder Area of Narcotics Anonymous, we are ultimately accountable to the overall service structure of the Area." However, everyone was in agreement that we would assess the needs of the Convention Chair and the Convention Body and because the Convention Chair was not open to the Subcommittee Chairs' prior interventions. It was agreed, that I along with the Co-Chair for the Area would attend the emergency meeting. I asked the Convention Chair if the meeting could be held before the upcoming event on April 22, 2023 at 10:00 a.m. and the Convention Chair agreed.

The Convention Chair left the meeting at the conclusion of JAC and before Area Service convened. I called the Convention Chair to have a discussion about what had taken place at JAC, I left a message, and when she called back I was unavailable and did not get an opportunity to speak with her.

The Policy at page 13 – Special Meetings states:

"Emergency meetings may be called by the ASC Chair upon the written request of the JAC and GSRs. The purpose of the meeting should be stated. No business other than that which is stated will be conducted. At least seven days' notice should be given."

On April 22, 2023 at 10:15 a.m. I called the meeting to order, with a moment of silence, and the In attendance were the RCM, Convention Chair, Co-Chair, Treasurer, Co-Serenity Prayer. Treasurer, Operations, Programming, Registration, and Arts & Graphics. The Area Co-Chair had forgotten about the meeting and although I had the Area Secretary on standby, I failed to contact her to record the meeting, since the Convention Secretary was aware but unavailable for the meeting. I expressed to the Convention Committee the purpose of the meeting to address the concerns of the Body regarding the leadership, effectiveness, and ability to foster an atmosphere of unity, integrity and respect for the ideas and concerns of the Body, as well as the trusted delegation of duties and responsibilities among the Convention Subcommittees. If after that time, resolution could not be reached, the Groups would be notified and asked to intervene. I read the 10th Concept which states "Any member of the service body can petition that body for the redress of a personal grievance, without fear of reprisal." The Guide to Local Services states that "the balance between accountability and delegation is a delicate one." If an Area committee exerts too much control over its subcommittees, those subcommittees will not be able to serve well. Previous Chairs have resigned from their positions due to the overbearing and controlling attitude of the Convention Chair. After discussion between the parties involved, it was learned that the Convention Treasurer and not the Convention Chair had signed the contract despite the Convention Chair advising ASC in her "report" on Wednesday that she had signed the contract and that the Convention Body never saw the contract. The Convention Chair stated that "no one on the committee had served on convention before." I pointed out that a full plethora of knowledge and information existed on the Committee as I have and had served on previous conventions with them. Which led me to believe that as the Body had suggested she was not listening. However, as the Area Chair I had no vote, no authority, and no ability to remove the Convention Chair and that was not my purpose or position to do so. The Body elected to have a vote for her to stay or go. I took the count as the Convention Co-Chair did not want to do it even though she agreed with the handling. Programming, Registration, Operations, Treasurer, Merchandise, and Convention Secretary held a vote of no confidence for her to be removed and Arts & Graphics did abstain. I asked the Convention Chair for Convention information. She did not want to hug or talk. Because the Co-Chair does not meet the qualifications for Convention Chair, the Subcommittee agreed that myself and the Area Co-Chair would step in to help, until ASC or a new appointment. I did ask about the Convention Chair's capability due to her aneurysms, which are common knowledge, and if that was a limitation for her that she needed assistance with. She assured the Body that is not the case. I mention this because it has become a point of contention and it was not meant to demean her in any way.

The SWANA Policy provides that a trusted servant may be removed from their position for non-compliance. At this point non-compliance has been found to be in accordance with Concepts 4, 7, and 8. The Convention Chair has missed more than two Convention Body meetings; does not remain for the entirety of JAC or ASC; reports have been given haphazardly if at all; and blatant public disrespect of committee members. Also, the Convention Chair has failed to use the wealth

of resources and information at her disposal among committee members who have served on previous Convention committees. The Convention Chair has the opportunity to address the grievances; however, the consensus of the current Convention Committee is that the Convention Chair be removed from the position immediately as they find that her leadership is not effective.

On April 25, 2023, after unreasonable requests of the Area Secretary, demanding that she send minutes for ASC and JAC, I intervened and contacted the Convention Chair directly. She is of the mind that she cannot be removed unless she uses, or misappropriates funds, the latter of which cannot be verified because Merchandise suggested that at one of the events the Convention Chair had money that the Treasurer does not report as receiving. Even though the Convention Chair is not to handle any money. That is the Treasurer, Co-Treasurer, and Secretary's responsibility in the event that the Convention Co-Chair is not available.

On April 25, 2023, I also asked that the Area Secretary schedule a Zoom meeting for me to report back to JAC the issues. Despite the e-mail being sent to the Convention Chair she professed not to receive it even though the Zoom link was sent to the exact address she provided to the Area Secretary for her demands to be received. I apologized to JAC for the egregious assassination of my character, leadership, and responsibilities. We have never in Small Wonder history had to deal with a situation such as this and has caused an irreparable rift between members. There is no policy specifically dealing with removal because an appointed member usually accepts whatever responsibility and resigns, but we are left with the struggle of principles over personalities, although Convention Chair has been nothing but negative, defiant and rebellious to redirection.

Unfortunately, the remedy suggested to replace the position with the current Co-Chair is not an amenable solution, as the Co-Chair does not meet the qualifications as stated in SWANA Policy for Chair: (1) prior Area-level experience as an officer or subcommittee chair. It would not be reasonable to place the Co-Chair in a position that she is unfamiliar with. JAC has and is willing to work closely with the Convention Co-Chair to help facilitate duties and responsibilities; however, it is the decision of the Groups to decide whether to position the Convention Chair back in position or support the Body's decision for removal.

After reflection of my own position, I apologize to the Area and JAC for asserting that my personal relationship with the Convention Chair would invoke an atmosphere of love, care, concern, and introspection between the Convention Chair and the Convention Body. For this reason, I should have recused myself from the matter, as it has provoked the opposite response.

In Loving Service,

Justine D.-H.

Area Chair

To: Area Service Committee

From: Teressa J.

I am the former Hotel and Hospitality Chair for SWACNA XV. I was forced to step down due to the continued inappropriate actions of the chair. These inappropriate actions include completing my responsibilities as defined in the Convention policy despite my best efforts to complete my tasks she would continually step over me to complete my duties and the duties of my committee. When spoken to about these instances, she was dismiss them as if they did not matter and she was reminded of her chair duties but continued to not focus on her responsibilities but the responsibilities of not only my committee but others as well. As a former convention chair, having first hand knowledge of the responsibilities of being a chair, her actions were that of an enforcer, for example, the merchandise chair was made to leave his job to count merchandise. When I spoke with him in confidence about the matter, I suggested to him that he should not have left his employment for the committee and that the chair has no right to force him off of his job because it so suited her. He later resigned. I resigned because service is not a forced action but a set of actions where the individual gives of themselves to keep what they have. Another reason why I stepped down was because the chair lacks the leadership capabilities to lead the team to the finale which is the convention. If the committee is going to be successful and meet its financial goals, a new chair is needed as the committee is not at this juncture even making double its output financially per event but the convention cost is upwards of almost \$35,000.

In loving service,

Teressa J.

To Whom it May Concern:

Let me start by saying, this is the first time I have been in service with a convention chair who tells someone who stepped down (from a subcommittee chair position) they cannot be in service in any capacity with the convention. Then proceeded to tell them that it is in policy. The convention chair told the chair of a subcommittee who can serve on the committee and who cannot, and that we did not need that person to help us. The entire convention body heard this statement.

Our convention body meetings do not follow the agenda and the chair is consistently out of order. The convention chair is always argumentative when others on a committee express themselves. The chair addresses people in a disrespectful and rude manner when trying to bring any order or trying to get them to settle down and wait their turn to speak. We as a convention body are losing chairs/co-chairs of different subcommittees because they do not want to serve with the current convention chairperson. Both Hotel & Hospitality and Merchandise committees have dissolved for this reason.

We'are writing in regards to the incidence that occurred on MARCH 25, 2023 at the speaker jan location. As Note and I were pulling up to unload our rehicles, I received a Call from Wis. Glendate asking me Why Nate was unloading the boxes to take into the speaker on I stated he has been helping me because I askedhim 400. Mrs. Glendale stated" He is not allowed to do onything that involved Merchandising because of the way he departed the position Again, I was shocked in how The was talking to me in respect to how the responder Why didn't you ask someone else? We are here to help you. You don't need him: In the meantime, Note and I, Started to bring the boxes in to setup our Station. Mrs. Glendale started yelling for other men to grab the boxestron Note. As I was still on the Phone with her; this is what was said directly to Me"under no circumstances is he allowed to do anything with Merchardising because of the way he Stepped down from the COMMITTEE as the Champerson Now going forward, Nête and I were finally bring in the Last of the boxes to setup ow Station. This is when the conversation took a different tone while in the Merchandising Area.

So Mrs. Glendate threat to pull me to the side. She begin to Question why he was still standing there with me because she told me that he is no longer welcomed here. At this point, I was very disappointed in the way this situation was going. Nate and I kept asking her why are you talking this way. I am the champerson and I asked him to assist me. She kept telling him to leave and the way she reacted unbelievable. She started to unpeck the boxes and tell me how she wanted this to be done. I am the chairperson I dork need you to mircomorage me And Note isn't leaving at all. Why did I saythis? Mrs. Glendale was adamant I wastell "I am in charge of the Covention Body and I am telling you this is how its going to be. By this time, I stated I am no longer going to let you tell me what I Should be doing in reference to this position. Since you told me" It's my way because I am the covention chair. You can't tell me who can helpme you cont tell Nate to Leave. You have no Place reacting in this way. It Is NOT RIGHT AT All Tinally, I said Since you think this is how this is going down. You can tun Merchandising Duet I REFUSE TO ALLOW YOUTR DICTATE
WHAT WE DO Here's the Key. Pamea Church



Swana Secretary <swanasecretary22.23@gmail.com>

Fwd: SWACNA Convention Body Leadership concerns

1 message

Justine Diaz-Harris <justus370@comcast.net>

To: "Swanasecretary22.23@gmail.com" <Swanasecretary22.23@gmail.com>

Tue, Apr 18, 2023 at 9:31 PM

----- Original Message -----

From: Justine Diaz-Harris <justus370@comcast.net>

To: "Swanasecretary22-23@gmail.com" <Swanasecretary22-23@gmail.com>

Date: 04/19/2023 3:28 AM

Subject: Fwd: SWACNA Convention Body Leadership concerns

This is probably the same as the gmail one from Charmaine....

----- Original Message -----

From: Charmaine Bishop <charmpoet@yahoo.com>

To: Justine Diaz-Harris <justus370@comcast.net>, "Justus370.jd@gmail.com"

<Justus370.jd@gmail.com> Date: 04/19/2023 12:25 AM

Subject: SWACNA Convention Body Leadership concerns

Good evening,

I am writing to express my concerns about the current SWACNA XV Convention Chair.

We have all been working hard to try to make sure we are able to carry the NA message for our SWACNA-XV convention, and we have made progress; however, there are some concerns with leadership.

As the Convention Body secretary, I attend all of the meetings and I have observed the following challenges and concerns with our current chair. Also, before writing you for assistance and guidance, I (and many others) have tried to address them with no resolve.

It seems the current Chair is not clear about her role, and becomes defensive and combative when given constructive feedback. For instance, I take and keep the minutes for the Executive body monthly meetings. As I adjusted to my role, I learned to set agenda items for the chair to use at the full convention body meetings. However, she consistently states that she doesn't have a report, or anything to report. I have attempted to explain that she can use the agenda items to report out to the body, but I really believe she just doesn't know that is how the items can be used, nor did she initially understand that she could also glean from the minutes to report to SWANA ASC.

During our convention body meetings, the chair talks, and gives feedback after committee chairs give their reports, usually telling them what they need to do, should do, can't do, etc. Most of the committee members have shown patience with the learning curve; however, even after redirecting her to facilitating the meeting, remaining on task, and following Ryan's rule of order, she continues, and escalates to the degree that she becomes combative and condescending.

We are less than one year away from the convention, and we have already lost 2 committee chairs and co-chairs (Merchandise and H&H). It seems our Convention Chair doesn't clearly understand delegation of responsibility and trust in those members to carry out their roles and responsibilities to the extent possible, and in accordance with our SWACNA Convention Policy or the 12 concepts. Granted, many of us are new to the convention body, and are learning as we go, at this point some other intervention seems warranted.

I do believe that the Chair wants to do a good job; however, I seems she is not clear about her role, and thus creates a very chaotic meeting environment. At this point, it may be helpful for someone to step in to either assist, or help redirect as our efforts have been fruitless.

Thank you,

Charmaine B., SWACNA XV Convention Secretary



Swana Secretary <swanasecretary22.23@gmail.com>

Fwd: Re: Letter regarding Convention Chair

2 messages

Justine Diaz-Harris <justus370@comcast.net>

To: "Swanasecretary22.23@gmail.com" <Swanasecretary22.23@gmail.com>

Tue, Apr 18, 2023 at 9:32 PM

----- Original Message -----

From: Justine Diaz-Harris <justus370@comcast.net>

To: "Swanasecretary22-23@gmail.com" <Swanasecretary22-23@gmail.com>

Date: 04/19/2023 3:26 AM

Subject: Fwd: Re: Letter regarding Convention Chair

Jess, I need these printed for Area as well please.

----- Original Message -----

From: Lisa Bechler < lisarbechler@gmail.com>

To: justus370@comcast.net, "justus370.JD@gmail.com" <justus370.JD@gmail.com>

Date: 04/19/2023 3:09 AM

Subject: Re: Letter regarding Convention Chair

Justine, I wanted to add one thing, and that is that several people on the Convention Body have taken time to talk with Glendale and provide constructive feedback in a kind and loving way. I don't think it will come as a surprise to her that people are throwing their hands up at this point, unsure of what else to do. Thanks again for listening.

Lisa

On Tue, Apr 18, 2023 at 6:34 PM Lisa Bechler < lisarbechler@gmail.com > wrote:

4/18/23

Dear Justine,

I'm writing this letter to share with you my concerns regarding SWACNA XV's Convention Body Chair, Glendale W., and the impact of her behavior on the Convention Body as a whole. I share this in the spirit of the 12 Concepts, three of which, in particular, have not been reflected in Glendale's actions and approach to chairing the Convention Committee:

• Concept 4, which states, "Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting trusted servants." Glendale often speaks to committee and subcommittee members in a manner similar a parent scolding a child. She can be condescending and disrespectful to her peers. This has caused two subcommittee chairs to resign.

 Concept 7, which states, "All members of a service body bear substantial responsibility for that body's decisions and should be allowed to fully participate in its decision-making processes."

Glendale has made unilateral decisions, such as signing the contract with the Chase Center without ever bringing it to the Executive Body for review or an opportunity to negotiate prices with the facility. She often proclaims something is going to be the way she says it will be, regardless of whether it's right or not. For example, she told a former subcommittee chair that he was not permitted to participate on the subcommittee he resigned from even though the new subcommittee chair had solicited his help. Glendale insisted this was not going to happen, causing the new subcommittee chair to resign (chair #3).

• Concept 8, which states, "Our service structure depends on the integrity and effectiveness of our communications."

I have personally watched Glendale walk into the kitchen toward the end of an event and begin shouting at the F&E chair (who literally prepped and cooked food all day) that he was not moving fast enough to clean up the kitchen. Her communication approach is demoralizing and insulting, and many of us fear that people will continue to quit and/or we won't attract new people to participate on the Body.

I ask that the Area step in and remove Glendale W. from her position as Convention Body Chair and allow Cheryl E. to assume the position so that the Convention Body can more effectively fulfill its purpose of reaching the newcomer and the still-suffering addict.

I prefer that this letter not be published to the ASCM minutes or read aloud during Area Service, as it is not my desire to cause harm or embarrassment to Glendale.

Thank you for your consideration.

In loving service,

Lisa B., SWACNA XV Treasurer

Justine Diaz-Harris <justus370@comcast.net>

To: "Swanasecretary22.23@gmail.com" <Swanasecretary22.23@gmail.com>

Tue, Apr 18, 2023 at 9:33 PM

----- Original Message ------

From: Justine Diaz-Harris <justus370@comcast.net>

To: "Swanasecretary22-23@gmail.com" <Swanasecretary22-23@gmail.com>

Date: 04/19/2023 3:27 AM

Subject: Fwd: Letter regarding Convention Chair

Gmail - Fwd: Re: Letter regarding Convention Chair

Here's more... [Quoted text hidden]