

## Small Wonder Area of Narcotics Anonymous (SWANA)

### Area Service Minutes

February 2017

#### OPENING

The Chair called meeting to order at 4:32 pm. A moment of silence was followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read. Roll call was taken at 4:41pm by the Secretary (see attached Roll Call sheet). Quorum was met. Minutes were accepted as read.

#### OLD BUSINESS-

Unity and Activities – voted Muneebah R. in as Chair

##### *Vacant Positions:*

- RCM
- Public Relations
- Policy
- Convention Secretary

\*\*\*\* **Please come out and Support**

#### NOMINATIONS:.

None at this time.

#### SUBCOMMITTEE REPORTS

The Chairman called for and received reports from the subcommittees, with a Q&A session following each report. ***Please see following pages for these reports*** and any relevant issues discussed.

#### HOME GROUP REPORTS

**THESE GROUPS ARE IN DESPERATE NEED OF SUPPORT AS WELL AS TRUSTED SERVANTS! PLEASE COME OUT AND SUPPORT THOSE IN NEED**

- **Primary purpose** meeting 7pm Thursday night in Claymont needs support!!
- **Christmas group** is in need of support from SWANA area!!
- **First State Survivors** is need of trusted servants and support
- **Journey Begins** needs member to come out and attend and serve!!

All other Home Group reports received are on file with the Secretary

Second roll call was taken by the Secretary @ 5:30 pm (see attached Roll Call sheet). Quorum met again.

#### NEW BUSINESS

**Open Forum:**

Discussion on how to ignite excitement to a group conscience while discussing area policy and keeping the members informed . Further discussion was about ideas for groups who are in such dire need of help , one group stated that they have a(adopt a home group ) in which members will attend that group to assist them in maintaining primary purpose.

Discussion on subcommittees needing so much help and how many vacant chair positions are open, area chair stated that its possible to elect a HG member to attend committee meetings and act as a liason between Home Group and Sub-Committee , it was brought up that the area already has a position which is GSR and that we might be under utilizing the position for further assistance with such need.Many electronic forms may also be used today, as well as GSR conference in to sub-committee to be of assistance. Have discussions in your Home Groups have discussions “We can do together , What I cannot do alone”.

We need more forward motion in reference to our area policy , lets continue to move forward with the selected pages within Area Minutes for review, and bring back to area please if you have any suggestions feel free to contact Paul B. or come out and be present at the policy meeting , helping us to continue our area structure for the future .

The meeting was closed with a moment of silence, followed by the Serenity Prayer.  
Meeting concluded at 6:32 p.m.

**IN LOVING SERVICE, (302-312-9993)  
CHRISTY F , AREA SECRETARY**

	PRESENT	ABSENT	PRESENT	ABSENT
Chair –	X		X	
Co-Chair –	X		X	
Secretary -	X		X	
Co-Secretary -	X		X	
Treasurer -		X	X	
Co-Treasurer -	X		X	
Policy – (Vacant)	V		V	

RCM - (Vacant)				
RCM 2 -	X		X	
H&I -	X		X	
Literature -	X		X	
Public Relations - (Vacant)				
Phoneline –	X		X	
Outreach –	X		X	
Meeting List/Website - (Vacant)	X		X	
Unity & Activities -	X		X	
Convention - Co-Chair	X		X	

### HOME GROUP ATTENDANCE

Home Group	1 <sup>ST</sup> ROLL CALL		2 <sup>ND</sup> ROLL CALL	
	Present	Absent	Present	Absent
1. Almost Heaven		2x		2x
2. Attitudes In Action	X		X	
3. Basic Text	X		X	
4. Be At Your Best	X		X	
5. Bowties & Barrettes	X		X	
6. By NA Means Necessary	X		X	
7. Christmas Group		2x		2x
8. Clean But Not Strait	X		X	
9. Clean Dreams		X		X
10. Delaware Step		X	X	
11. Detail To Recovery	X		X	
12. Down Home		X		X
13. Each One Teach One		X(2nd)		X(2nd)
14. First State Survivors	X		X	

15. Get It Off Your Chest		X(3 <sup>rd</sup> )		X(3rd)
16. G.I.R.L.S. Group	X		X	
17. Good Orderly Direction	X		X	
18. Hope for Healing	X		X	
19. The H.O.W. Group	X		X	
20. The Journey Begins	X		X	
21. Journey Continues	X		X	
22. Just For Today		X (8th)		X (8th)
23. Keep It Green		X	X	
24. Keep It Simple		X(5th)	X	
25. Last Chance For Recovery	X		X	
26. Living The Steps	X		X	
27. Meditations & Stepwork		X		X
28. Miracles Happen	X		X	
29. Never Give Up	X		X	
30. New Way Of Life	X		X	
31. Primary Purpose	X		X	
32. Recovery In the A.M.	X		X	
33. Recovery On the Westside	X		X	
34. Saturday Night Live	X		X	
35. Saturday Night Serenity	X		X	
36. Show Me How To Live	X		X	
37. Simplicity Group	X		X	
38. Spiritual Connections	X		X	
39. Star Group	X		X	
40. Step By Step	X		X	
41. Steps To Recovery		X (5th)	X	
42. This Is H.O.W.		X(4th)		X(4th)
43. Three Minutes For Meditation		X		X
44. Sunday Night Recovery	X		X	

45. Time to Live Again	X		X	
46. Together We Can		X(3rd)	X	
47. Turn It Over		X	X	
48. We Want To Live		X		X
49. Weekend Survivors	X		X	

**Groups marked 2<sup>nd</sup> ABS have been absent 2 ASC meeting in a row and will be contacted by outreach subcommittee.**

**SUBCOMMITTEE REPORTS: BRIEF Q&A DISCUSSIONS , PLEASE SEE ATTACHED FOR FULL REPORT.**

**Convention Committee Executive Body (SWACNA XI), Convention Chair- Carmen B., Convention Co-Chair - Roxanne B., Treasurer- Lee S. Secretary- Vacant**

*Meets @2nd Saturday of every month at the Daughtry house 10AM, 13<sup>th</sup> and Rodney streets wilm de.*

**H & I Subcommittee**

Frank B. Chair 302-252-7576

*Meets the 1<sup>st</sup> Tuesday of month @ 6:30pm, St. Barnabas Episcopal Church, 2800 Duncan Rd., Wilm 19808*

*AND the 1st Saturday at 12:15pm at Elsmere Presbyterian Church*

**Literature Subcommittee**

Erin B.,-Chair Michael D.,-Co-Chair

**Meeting List/Website Subcommittee**

Charmaine – Chair

Information will be provided for next month by new chair.

**Outreach Subcommittee**

Chuck H.- Chair (302)897-6592

*Report is attached, many meetings having difficulty getting to area for the past several months were visited by Outreach and attended area service . Attached is listing of all groups in need of trusted servants as well as groups not attending area. There are many in our area needing support please come out and support these groups , and if interested in joining the Outreach Subcommittee in helping our area to continue the unity , please contact Chuck H.*

*Meets last Saturday of month at 3pm at 1212 Corporation 27<sup>th</sup> & Washington Wilmington, 19805*

### **Policy Subcommittee-Vacant**

Brief discussion from Paul B. who is actively in service volunteering until position is filled . Sections 13,14,15 for all Home Groups review, is again attached to minutes due to complications in last months meeting minutes and inability to open all subcommittee reports , this will set us back in the review , process , but will most certainly be continued when next chair is nominated in to Policy. Also looking to change meeting space due to current space wanting to close early on Wednesday at 7 PM, If you have any suggestions to help this sub committee contact Paul B.

*Meets 2<sup>nd</sup> Wednesday of the month @6:30 at TBD*

### **Phone Line Subcommittee**

Dave D. -Chair (302)543-1507

Phoneline will be absorbed into region for all coverage as the Chair will not be available , all explanation in attached report.

*Meets 3<sup>rd</sup> Sunday of month @ 11:30am at the Rockford Center, 100 Rockford Dr., Newark 19713*

### **Unity & Activities Subcommittee-Vacant**

Report was read to Area Service by Jen F. (Area Co-Chair) while position was vacant prior month, but now chair has been filled, please welcome Muneebah R. as new Chair ! Report is attached . Thank You Jen for your time and dedication to our Area by maintaining this chair position and continuing our areas unity and activities, ☺

**Meeting time will return to 1st Monday of the month at 6pm BUT we will meet at the Kirkwood Hwy Library.**

### **Public Relations- Vacant**

*Meets every 3<sup>rd</sup> Sunday at 2:30pm at TBD*

### **RCM- Vacant**

#### **RCM2:**

Paul B. (302)319-7075

### **Secretary's Report**

Starting Balance: \$ 0

Budget: 75.00

Total: 86.92

Spent: 111.86

Ending Balance: -24.94 needs reimbursement.

Previous months meeting minutes had issues with subcommittee reports not opening or allowing GSR's to see all information including the portion of policy needed for review , all though those who had them sent out were all there for review, many apologies and they will be in this months minutes for review.

**In Loving Service,  
Christy F. Area Secretary**

**SWANA HOME GROUP REPORT TO AREA**

*Use monthly to report your income/expenses and information about your group to the Area.*

**Home group name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**GSR:** \_\_\_\_\_ **Phn #:** \_\_\_\_\_

**Secretary:** \_\_\_\_\_ **Meeting Day:** \_\_\_\_\_

**Treasurer:** \_\_\_\_\_ **Meeting Time:** \_\_\_\_\_

**Group Financial Report**

<b>Beginning Balance:</b> <i>should be zero</i>	\$
<b>Income:</b>	
7 <sup>th</sup> Tradition Collection	\$
Literature Sales	\$
Other Income	\$
<b>Total Income:</b>	\$
<b>Total Operating Balance:</b> (add beginning balance and total income)	\$
<b>Expenses:</b>	
ASC Donation	\$
Literature Order	\$
Rent	\$
Supplies (please list)	\$
Other expenses	\$
<b>Total Expenses:</b>	\$
<b>Ending Balance:</b> <i>should be zero</i> (subtract total expenses from total operating balance)	\$

**We invite you to share how your Home Group is doing:** \_\_\_\_\_

*Use only if you are reporting a change to an existing group or are starting a new group.*

**Home group name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name of individual completing this form:** \_\_\_\_\_

*Please tell us what information you're adding or updating and complete the appropriate section below.*

\_\_\_\_\_ *Add new Home Group - Complete sections A, B & C*

\_\_\_\_\_ *Update meeting name, time, date, location or format - Complete section B*

*only*



\_\_\_\_ Add or update contact information - Complete section C only

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**Section A: ADD NEW HOME GROUP**

When was the group formed? (month/year) \_\_\_\_\_

What is the 1st month your group is attending Area Service? (month/year) \_\_\_\_\_

Does your group have a: Secretary? Yes No Treasurer? Yes No GSR?

Yes No

**Section B: ADD/UPDATE MEETING INFORMATION**

What is home group's new name? \_\_\_\_\_

Which day(s) does the group meet? (circle all that apply) Mon Tues Wed Thurs Fri Sat Sun

What time does the meeting start? \_\_\_\_\_ End? \_\_\_\_\_

At what location or facility does the group meet? \_\_\_\_\_

Street address, city, state & zip: \_\_\_\_\_

Additional directions for meeting location (e.g. parking, where to find meeting entrance, etc.)  
\_\_\_\_\_

What is the format of your home group's meeting(s)? (circle all that apply)

- Open Closed Basic Text Beginner Literature Speaker Steps Topic
- Discussion Traditions Format Varies Candlelight No Pets No Children
- Spanish Speaking Wheelchair Accessible

**Section C: ADD/UPDATE CONTACT INFORMATION**

GSR Name: \_\_\_\_\_

GSR email address: \_\_\_\_\_ GSR phone no: \_\_\_\_\_

How does your group prefer to have Area Service minutes sent? (circle one) Email Mail

If email, please provide email address (if different from above): \_\_\_\_\_

If mail, please provide current mailing address (including zip): \_\_\_\_\_

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**Please return completed form to the Area Secretary or Co-Secretary. Thank you!**