

Small Wonder Area of Narcotics Anonymous (SWANA)

Area Service Minutes

May 2017

OPENING

The Chair called meeting to order at 4:32 pm. A moment of silence was followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read. Roll call was taken at 4:41pm by the Secretary (see attached Roll Call sheet). Quorum was met. Minutes were accepted .

OLD BUSINESS

Motions 1: That all future area minutes be e-mailed to g-mail accounts of Home groups , set up by secretary , each home group will have its own g-mail account with their groups name in order to further safely carry the message. PASSED

Motion 2: Implement of budget for refreshments at area. Did not Pass

Motion 3: To change area in April and June from 3rd Sunday to 4th Sunday of the month. PASSED

Motion 4: Add co-treasurer to for convention body to requirements of policy. PASSED

****** Please come out and Support**

NOMINATIONS:. See all attached qualifications

Everette B - Policy

Erin B.- Literature Chair

Bob C.- Treasurer

Jen F.- Public relations Qualifications – 2 years clean, has a sponsor , works 12,12,and 12.previous exp in area is Gsr , current Co-Chair, H&I , Convention 2x, Hotel and hospitality convention.

Q&A for Jen was does she have a working knowledge of the traditions and how they relate to public relations, and their important roles in effective professional communication with the public. Jen stated that she is able to communicate in a professional manner as she is a RN and has understanding of the traditions and the roll they play in the position .

Christy F.- Secretary

Justine H- Area Chair

Mike D.- Literature Chair

Joe F- H& I Chair

Muneebah R- Unity and Activities

Charmaine B- Meeting list /website

Buddy – Co-Treasurer

All other qualifications are attached.

Positions still available for nominations- RCM, RCM2, Co-Secretary, Phone line

SUBCOMMITTEE REPORTS

The Chairman called for and received reports from the subcommittees, with a Q&A session following each report. ***Please see following pages for these reports*** and any relevant issues discussed.

HOME GROUP REPORTS

THESE GROUPS ARE IN DESPERATE NEED OF SUPPORT AS WELL AS TRUSTED SERVANTS! PLEASE COME OUT AND SUPPORT THOSE IN NEED

- **Primary purpose** meeting 7pm Thursday night in Claymont needs support!!
- **Christmas group** is in need of support from SWANA area!!
- **First State Survivors** is need of trusted servants and support
- **Journey Begins** needs member to come out and attend and serve!!

All other Home Group reports received are on file with the Secretary

Second roll call was taken by the Secretary @ 5:30 pm (see attached Roll Call sheet). Quorum met.

NEW BUSINESS

Secretary discussed issues of excessive paperwork and asked area if its possible to use storage space, convention co-chair gave secretary key. Convention co-chair was reimbursed funding for paying for our area storage facility and explained importance of payment months in advance to eliminate excessive fines and additional payments due to late fees. Treasurer was given dates that its due for future documentation.

Nominations were all set and accepted all nomination papers are attached that were submitted to secretary. Policy read all requirements for each position before nominee accepted positions. Treasurer during his report discussed that the previous months report will be added to minutes and gave secretary copy of reports, as well as discussing bringing back a financial budget pertaining to our area spending over a years time.suggested critical cap on use of our funds if we hit a certain amount in our banking, enabling us to save our areas funds and only use funds in vital areas. All of this was brought to his attention after paying our area insurance which depleted our funding to seriously low amount, after much discussion it was stated that convention and area have always worked together to pay the insurance and for treasurer to contact convention for much needed assistance . Before meeting close we were advised by treasurer that we had brought in a considerable amount of donations and “pressure was lifted”. Treasurer still suggest a cap , like our region has , and he will still bring back suggested financial budget .

Open Forum:

Two visitors from newly formed area were wanting to discuss issues of them having their events during times of our area events conflicting and causing issues, considerable amount of discussion on communication in future especially regarding our area convention and theirs being held at roughly the same time, the visitors explained their part and notified us that they will not be hosting their event to further promote unity , and will continue to keep in active communication with our area to avoid any further problems.

The meeting was closed with a moment of silence, followed by the Serenity Prayer.
Meeting concluded at 6:32 p.m.

IN LOVING SERVICE, (302-312-9993)
CHRISTY F , AREA SECRETARY

	PRESENT	ABSENT	PRESENT	ABSENT
Chair –	X		X	
Co-Chair –		x		x
Secretary -	X		X	
Co-Secretary - Vacant				
Treasurer -		X	X	
Co-Treasurer -	X		X	
Policy – (Vacant)	V		V	
RCM - (Vacant)				
RCM 2 -	X		X	
H&I -	X		X	
Literature -	X		X	
Public Relations - (Vacant)				
Phoneline – Vacant				
Outreach –	X		X	
Meeting List/Website -		x	x	
Unity & Activities -		x	X	
Convention - Co-Chair	X		X	

HOME GROUP ATTENDANCE

	1ST ROLL CALL	2ND ROLL CALL
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Home Group	Present	Absent	Present	Absent
1. Almost Heaven		3x		2x
2. Attitudes In Action	X		X	
3. Basic Text	X		X	
4. Be At Your Best		X	X	
5. Bowties & Barrettes		X	X	
6. By NA Means Necessary		X	X	
7. Christmas Group		X	X	
8. Clean But Not Strait	X		X	
9. Clean Dreams		X		X
10. Delaware Step		2x	X	
11. Detail To Recovery	X		X	
12. Down Home	X		X	
13. Each One Teach One		X		X(3rd)
14. First State Survivors	X		X	
15. Get It Off Your Chest		X(5 th)	X	
16. G.I.R.L.S. Group		X		X
17. Good Orderly Direction	X		X	
18. Hope for Healing	X		X	
19. The H.O.W. Group	X		X	
20. The Journey Begins	X		X	
21. Journey Continues	X		X	
22. Just For Today	X		X	
23. Keep It Green		X		X
24. Keep It Simple		X(7 th)		X
25. Last Chance For Recovery	X		X	
26. Living The Steps	X		X	
27. Meditations & Stepwork	X			X
28. Miracles Happen		X	X	
29. Never Give Up	X		X	
30. New Way Of Life	X		X	
31. Primary Purpose		X		X
32. Recovery In the		X		X

A.M.				
33.Recovery On the Westside	X		X	
34.Saturday Night Live	X		X	
35.Saturday Night Serenity		X	X	
36.Show Me How To Live		X		X
37.Simplicity Group		X	X	
38.Spiritual Connections		X	X	
39.Star Group		X		X
40.Step By Step	X		X	
41.Steps To Recovery		X (6th)		X
42.This Is H.O.W.		X(6th)		X(5th)
43.Three Minutes For Meditation	X		X	
44.Sunday Night Recovery	X		X	
45.Time to Live Again	X		X	
46.Together We Can	X		X	
47.Turn It Over	X		X	
48.We Want To Live		X	X	
49. Weekend Survivors		X		X

Groups marked 2nd ABS have been absent 2 ASC meeting in a row and will be contacted by outreach subcommittee.

SUBCOMMITTEE REPORTS: BRIEF Q&A DISCUSSIONS , PLEASE SEE ATTACHED FOR FULL REPORT.

Convention Committee Executive Body (SWACNA XI), Convention Chair- Carmen B., Convention Co-Chair - Roxanne B., Treasurer- Lee S. Secretary- Vacant

Meets @2nd Saturday of every month at the Daughtry house 10AM, 13th and Rodney streets wilm de.

H & I Subcommittee

Frank B. Chair 302-252-7576

Meets the 1st Tuesday of month @ 6:30pm, St. Barnabas Episcopal Church, 2800 Duncan Rd., Wilm 19808

AND the 1st Saturday at 12:15pm at Elsmere Presbyterian Church

Literature Subcommittee

Erin B.,-Chair Michael D.,-Co-Chair

Meeting List/Website Subcommittee

_Charmaine – Chair

Outreach Subcommittee

Chuck H.- Chair (302)897-6592

Meets

Last Monday of the month at 8:30 @ Mt. Salem Church

Policy Subcommittee-Vacant

Meets 2nd Wednesday of the month @6:30 at TBD

Phone Line Subcommittee

Meets 3rd Sunday of month @ 11:30am at the Rockford Center, 100 Rockford Dr., Newark 19713

Unity & Activities Subcommittee-Vacant

Meeting time will return to 1st Monday of the month at 6pm BUT we will meet at the Kirkwood Hwy Library.

Public Relations- Vacant

Meets every 3rd Sunday at 2:30pm at TBD

RCM- Vacant

RCM2:

Paul B. (302)319-7075

Secretary's Report

Starting Balance: \$ 6.34
Budget: 75.00
Total: 81.34
Spent: 80.22
Ending Balance: 1.12

Purchased all needed materials for secretary and co-secretary boxes, as well as voice recorder for accurate minutes .

**In Loving Service,
Christy F. Area Secretary**

SWANA HOME GROUP REPORT TO AREA

Use monthly to report your income/expenses and information about your group to the Area.

Home group name: _____ Date: _____

GSR: _____ Phn #: _____

Secretary: _____ Meeting Day: _____

Treasurer: _____ Meeting Time: _____

Group Financial Report

Beginning Balance: <i>should be zero</i>	\$
Income:	
7 th Tradition Collection	\$
Literature Sales	\$
Other Income	\$
Total Income:	\$
Total Operating Balance: (add beginning balance and total income)	\$
Expenses:	
ASC Donation	\$
Literature Order	\$
Rent	\$
Supplies (please list)	\$
Other expenses	\$
Total Expenses:	\$
Ending Balance: <i>should be zero</i> (subtract total expenses from total operating balance)	\$

We invite you to share how your Home Group is doing: _____

Use only if you are reporting a change to an existing group or are starting a new group.

Home group name: _____ Date: _____

Name of individual completing this form: _____

Please tell us what information you're adding or updating and complete the appropriate section below.

_____ Add new Home Group - Complete sections A, B & C

_____ Update meeting name, time, date, location or format - Complete section B only

_____ Add or update contact information - Complete section C only

Section A: ADD NEW HOME GROUP

When was the group formed? (month/year) _____

What is the 1st month your group is attending Area Service? (month/year) _____

Does your group have a: Secretary? Yes No Treasurer? Yes No GSR?
Yes No

Section B: ADD/UPDATE MEETING INFORMATION

What is home group's new name? _____

Which day(s) does the group meet? (circle all that apply) Mon Tues Wed Thurs Fri Sat
Sun

What time does the meeting start? _____ End? _____

At what location or facility does the group meet? _____

Street address, city, state & zip: _____

Additional directions for meeting location (e.g. parking, where to find meeting entrance, etc.)

What is the format of your home group's meeting(s)? (circle all that apply)

Open Closed Basic Text Beginner Literature Speaker Steps Topic
Discussion Traditions Format Varies Candlelight No Pets No Children
Spanish Speaking Wheelchair Accessible

Section C: ADD/UPDATE CONTACT INFORMATION

GSR Name: _____

GSR email address: _____ GSR phone no: _____

How does your group prefer to have Area Service minutes sent? (circle one) Email
Mail

If email, please provide email address (if different from above): _____

If mail, please provide current mailing address (including zip): _____

Please return completed form to the Area Secretary or Co-Secretary. Thank you!