

**SMALL WONDER AREA OF NARCOTICS ANONYMOUS (SWANA)**

**AREA SERVICE MINUTES**

**May 18, 2019**

**OPENING**

*The Chair called meeting to order at 4:30 pm. A moment of silence followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read.*

**ROLL CALL**

*ROLL CALL was taken at 4:30 pm by the Secretary (see attached ROLL CALL sheet)*

*A Quorum was meant*

**MINUTES**

*The minutes were approved and seconded*

**HOME GROUP REPORTS: See ALL HOMEGROUPS in your minutes.**

## **NEW BUSINESS**

**NONE**

**Elections: Oumar P. was elected Convention Co-Chair**

**NONE**

**Motions Voted Upon:**

**NONE**

## **SUBCOMMITTEE REPORTS**

*The Chairperson called for and received reports from the subcommittee with a Q&A session following each report. Please see following pages for these reports.*

## **ANNOUNCEMENTS**

*Area Service is still in need of a Secretary, Co-Secretary, Co-Treasure, Policy Chair, Public Relations Chair and RCM2. Holy Rosary Church will not have their meeting May 27<sup>th</sup> because they will be hosting a carnival.*

*Convention Body will be hosting a speaker jam on May 25<sup>th</sup> 1-7 p.m. and June 29<sup>th</sup> 12-7p.m. At St. James*

*Speaker Jam and Dance July 20<sup>th</sup> at Peoples Settlement 12:30-8 p.m. Speakers, Dance 8-11*

*For more info see minutes.*

*Area Picnic is scheduled on July 13<sup>th</sup> noon to dusk at Lawson Pavilion Brandywine Springs Park.*

*Jazz and Dance will be on August 17<sup>th</sup> more info to come.*

## **ASC OFFICER REPORT**

Please see the following pages for these reports

## **SECOND ROLL CALL**

*The second roll call was taken by the Secretary at 6:02 p.m. (see attached ROLL CALL sheet)*

## **OLD BUSINESS**

- **Nominations:**

Oumar P. was nominated for Convention Co-Chair. He accepted the position and presented his qualifications to Area Service.

Wayne W. Phone Chair, Shawn W. Area Chair, Aaron H. Area Co-Chair, Lisa B Treasure, Lenore F. Unity and Activities Chair, Michael D. Literature Chair, Victor H. Out Reach Chair, CJ. Unity and Activities Chair and Justine H. H and I Chair.

**NONE**

- **Request for funds:**

**NONE**

- **Motions:**

**Cady T. made a motion to expand the responsibilities of the meeting List/Website Chair to include updating SWANA meeting list..... more information in your minutes.**

**Cady T. to ensure that NA world have accurate and updated SWANA meeting list. More information are in your minutes.**

**OPEN FORUM**

**CLOSING**

*A motion was made to close the meeting at 6:06 pm and seconded and with a moment of silence followed by the Serenity Prayer.*

*IN LOVING SERVICE Morrocca B. ([areasecretary01@gmail.com](mailto:areasecretary01@gmail.com))*

## **POLICY COMMITTEE**

**ASC Report**

**May, 2019.**

**Good afternoon family. I have set up policy page updates on the back counter by the kitchen for anyone who hasn't already received them. I also put each effected page on poster board highlighting where the new language was entered. Please take one of each and replace the old pages in your policy binder. New GSR's, please see me after the meeting if have any questions or concerns about your group's policy binder. I hope that during this round of nominations, somebody steps up to replace me as policy chair. My two years of service for this position are up next month and I'm not serving a second term. However, I will not just leave the commitment unattended. I will stay to train & help my successor until such a time that they feel confident enough to go it alone.**

**In loving service,**

**Everett B.**

Convention Body Report  
5/19/2019

Convention Body is working steady to keep up with the timeline to prepare for the upcoming convention. All but one subcommittee is filled and that is the Arts & Graphics Chair. We are looking for someone who is creative and willing to serve. All subcommittees are in need of support.

We have several events schedule throughout the summer.  
So save the dates...

- May 25 Speaker Jam at St. James 1-7
- June 29 Speaker Jam at St. James 12-7
- July 20 Speaker Jam & Dance at People's Settlement 12:30 – 8:00 Speaker Jam with 40 speakers from 15 different states. Dance is at 8:00-11:00.  
Tickets are \$7.00 in advance or \$10.00 at the door.
- August 17 Jazz & Dance more info to come.

In loving service  
Roxane B.

## LITERATURE REPORT

May 19, 2019

### Bank

Opening Balance		2472.05	
Deposit	29-Apr	1740.60	4212.65
	Cash	1449.60	
	H&I	291.00	
 FSRNA	 30-Apr	 1661.80	 2550.85
			2550.85

H&I order was 304.80, so we will be asking for a check for that amount.  
 The opening balance was adjusted by .20 because of a mistake in last months report.

### Literature Inventory

May19,2019	5343.12
Total	7893.97

### Literature Sunday April 28th

1	Addicted To Hope	21.80
2	Attitudes In Action	19.00
3	Basic Text Group	46.60
4	Clean But Not Straight	48.75
5	Delaware Step Group	63.00
6	Down Home	12.00
7	Each One Teach One	10.80
8	First State Survivors	13.90
9	Get It Off Your Chest	81.25
10	Girls Group	13.50
11	Hope For Healing	59.50
12	Hump Day Hope	27.80
13	In The Light	41.65
14	Journey Continues	24.80
15	Keep It Green	52.70
16	Last Chance For Recovery	11.50
17	Living The Steps	49.80
18	Miracles Happen	150.00
19	Miracles Happen	224.60
20	Monday Night Recovery	91.50
21	Never Do It	30.00
22	New Way Of Life	50.70
23	Saturday Night Live	44.00
24	Saturday Night Serenity	57.75
25	Show Me How To Live	21.00
26	Spiritual Connection	18.50
27	Sunday Night Recovery	20.00
28	This Is How	93.00
29	Together We Can	27.20
30	We Want To Live	23.00
		1449.60

May 19, 2019

	Roll Call 4:30 pm Time	6:02 Time
Home Group		
✓ Addicted to Hope		
Almost Heaven		
✓ Attitudes in Action ✓		
Basic Text ✓		
Be at your Best		
Bow Ties & Barrettes		
✓ By NA means Necessary ✓		
✓ Clean but not Straight ✓		
✓ Clean Dreams ✓		
✓ Christmas Group In the Light		
Delaware Step		
Detail to Recovery		
✓ Down Home ✓		
✓ Each one Teach One ✓		
✓ First State Survivors ✓		
Get it off your Chest		
G.I.R.L.S Group		
Good Orderly Direction		
✓ Hope for Healing ✓		
The HOW Group ✓		
✓ Hump Day Hope ✓		
In the Solution		
The Journey Begins		
✓ The Journey Continues ✓		
Just for Today		
Keep it Green		
Keep it Simple		
Last Chance to Recovery		
✓ Living the Steps (It's a Spiritual Thing) ✓		
✓ Meditation and Step Work ✓		
Men Living Clean		
✓ Miracles Happen ✓		
✓ Monday Night Recovery ✓		
✓ A New way of Life		
✓ Never Give Up ✓		
✓ Recovery in the AM ✓		
✓ Reecoverly on the Westside ✓		
Saturday Night Live		
Saturday Night Serenity ✓		



Serenity Group		
✓ Show me How to Live ✓		
✓ Simplicity Group ✓		
Spiritual Awakenings		
Spiritual Connections		
Star Group ✓		
✓ Step by Step		
Steps to Recovery		
✓ Sunday Night Recovery ✓		
This is H.O.W		
Three Minutes For Meditation		
✓ Time to Live Again ✓		
✓ Together we Can ✓		
✓ Turn it Over ✓		
We-Want to Live		
Weekend Survivors ✓		
<b>New Groups</b>		

## SUBCOMMITTEE REPORT FORM

COMMITTEE NAME: Outreach

CHAIRPERSON: CJ H PHONE#: 302-898-2531

CO-CHAIR: \_\_\_\_\_ PHONE#: \_\_\_\_\_

MEETING DAY: 1<sup>st</sup> Monday of Month LOCATION: MT Salem Church

TIME: 8:30pm

COMMITTEE UPDATE/PROBLEMS: (PLEASE BE CONCISE AND LEGIBLE)

Outreach had 2 members in attendance this month, however we've since added 2 more members. We went through the last 5 months to identify meetings we need to get to. We communicated w/ 2, and I'll have 4 to get to this month. We visited the Turn It Over group ~~at~~ b/c they hadn't been attending area. I'm happy to report they're still holding an NA meeting and are present at ASC today.

We reached out to The HOW Group b/c we were unable to attend their meeting in person. They're struggling to keep HG members but I can confirm there is still an NA meeting w/ NALit and an NA message taking place.

Outreach is still in need of support and people willing to be of service. Please reach out to me at the number listed above.

I'm having Service.  
CJ H

CJ H  
SIGNATURE

5-19-19  
DATE

## SUBCOMMITTEE REPORT FORM

COMMITTEE NAME: Public Relations

CHAIRPERSON: Jen F

PHONE#: (302) 650-7532

CO-CHAIR: \_\_\_\_\_

PHONE#: \_\_\_\_\_

MEETING DAY: Sun @ 4:00pm

LOCATION: St. Barnabus (big room)

TIME: 4pm

### COMMITTEE UPDATE/PROBLEMS: (PLEASE BE CONCISE AND LEGIBLE)

Public Relations was approached by the home group - Recovery In The AM - to bring a presentation to the facility where they hold their meeting - Grace Methodist Church. We have reached out multiple times to that facility and have not received a call back. We are asking if the GSR from that group or some other homegroup member can be a liaison between us and them to help bridge the gap in communication so we can get this presentation to the facility.

Also, this committee is still looking for someone to step up or be nominated for this position of Public Relations chair. I will support and help someone learn but I am not running again.

In Loving Service,

Jen F.

SIGNATURE

Jen F

DATE

5-19-19

## SUBCOMMITTEE REPORT FORM

COMMITTEE NAME: Unity and Activities

CHAIRPERSON: Maryanne

PHONE#: 302-602-9427

CO-CHAIR: \_\_\_\_\_

PHONE#: \_\_\_\_\_

MEETING DAY: 2nd Monday of the Month

LOCATION: Aguille

TIME: 6:00 pm

COMMITTEE UPDATE/PROBLEMS: (PLEASE BE CONCISE AND LEGIBLE)

May 4, 2019 Learning Day event was successful.

We would like to thank all Area Elected Positions that showed up and showed in their current positions.

We are returning \$33.39 remaining funds from our \$400.00 budget. Along with all receipts.

I would like to thank the Small Woods Area for allowing me to serve as Unity and Activities Chair person.

Effective today I am stepping down from my position as I will no longer be able to carry out my duties as Chair Person. All supplies have been returned to our Area's storage unit. I am returning Policy Binder today to Loving Service

M. Myer  
SIGNATURE

May 19, 2019  
DATE

## Small Wonder Area Meeting List/Website Subcommittee

May 19, 2019

The meeting list and website was updated in the following ways:

- The Bowties and Barrettes group's location and time was updated to Mondays, Wednesday, and Fridays from 3:30pm-5:00pm at The People's Settlement. An announcement was added to the website to help make our area aware of this.
- The Christmas Group's name was changed to the In the Light Group. An announcement was added to the website to help make our area aware of this.
- The Turn It Over Group was added to meetings that need support
- The Each One Teach One group is no longer wheelchair accessible and their format has been updated to reflect this
- An announcement was added to inform the area that The First State Survivors group will not be meeting on Sunday, May 26 due to an event at the facility where this meeting is held
- Announcements were added to inform the area that both the Meeting List/Website Subcommittee and the Outreach Subcommittee need support
- Area events were added to both the Area Website and the Freestate region website.
- At the request of the Freestate Region, I have begun updating our area's meeting information on the Basic Meeting List Table (BMLT). I have gotten through all of the Sunday meetings so far. I will talk about this more in detail later on in my report
- ASC Minutes were posted to the site

As requested at last month's ASC meeting, I contacted Michael C., the Freestate Region's Website Coordination, to inquire about how we can ensure that Small Wonder Area Event flyers get posted to the Free State Region's website. Michael and I subsequently had a zoom meeting and he showed me how I can post our events to the Freestate Region's website myself. I was able to go onto their site and add our events and event flyers. Moving forward, I will be able to continue to post event information and flyers to the Freestate Region website. Please note that once I post an event, the Freestate Region needs to approve it so that it can be viewed on their website. All of our upcoming events are now displayed on the region's website except for the June 29 SWACNA speaker jam. I will follow-up with Michael C. to ask about why this event is not showing up and I will re-post it to their site if need be.

In addition to learning about how to post events directly to the Freestate site, Michael C. also taught me about how I can update the Basic Meeting List Table (BMLT). The BMLT is an exciting new tool that NA World started using within the last 2 years or so. Now that our area is able to directly edit the BMLT, both world and region will be notified of the updates we make instantaneously. As a result, we now do not need to rely on region to communicate with world when we need our meetings updated. Once I make a change on the BMLT, it will be reflected on our regional list within days and reflected on the World List and the NA App within one month.

I'm very excited to announce that we are the first area in our region to have log-in credentials to make changes on the BMLT. These new capabilities give us more control over our meeting information than we had before.

The Freestate Region requested that I go through the BMLT and ensure that all information is updated and accurate. I have begun doing so. The process is very tedious and at this time I've gotten through all the Sunday meetings and corrected errors as I've come across them. I will continue working through the meetings one by one until I've ensured that each meeting in our area is completely accurate. We do have the option of including a contact name and number for each group so that this information shows up on the NA app. If any groups want contact information added to their group's listing, please e-mail me and let me know. Currently, none of our meetings have contact information listed.

As a result of these new-found capabilities, I will be submitting two motions this month. The first is to expand the responsibilities of the meeting list/website chair to include posting events and flyers directly to the Free State Region site. The second is to update meetings directly on the BMLT as needed.

Next month I will come with flyers to distribute which will state that Meeting List/Website subcommittee needs support because I feel it is important that numerous people in our area learn how to fulfill the duties of this position effectively.

Everyone has continued doing a great job communicating with me about their Meeting List/Website needs. Please continue doing so, as it enables me to effectively execute my duties.

Sorry for the long report. I hope it was informative and that it wasn't super boring.

In loving service,

Cady T.

Meeting List/Website Chair

[smallwonderarea@gmail.com](mailto:smallwonderarea@gmail.com)

(302) 803-2770